

Minutes Monthly Meeting of the Council on Monday 4th October 2021 in the City Hall at 7.00pm.

Present: Mayor AC York, Deputy Mayor FD John, MJ Chant, DJH George, DJ Griffiths, DB Halse, JG Lloyd, BT Price, BS Sehmi, RT Thornton, S Williams with CH Gray (Clerk), JE Foster (Deputy Clerk) and W Mann (Responsible Finance Officer).

Also present County Councillor D Lloyd.

223 Apologies for Absence: ES Evans.

224 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda. There were none.

225 Confirmation of Minutes for:-

225.1 The Council Monthly Meeting on Monday 6th September 2021 were RESOLVED to be approved.

225.2 The “In Committee” minutes of the Council Monthly Meeting on Monday 6th September 2021 were RESOLVED to be approved.

225.3 The Second Meeting of the Council on Monday 20th September 2021 were RESOLVED to be approved.

225.4 The “In Committee” minutes of the Second Meeting of the Council on Monday 20th September 2021 were RESOLVED to be approved.

Matters Arising

226 REMEMBRANCE SUNDAY Members were joined by Mr Andy Iceton to discuss the formalities of the parade and service. Mr Iceton advised members that the event was no longer the responsibility of the Royal British Legion and that the Council would need to consider taking responsibility of the event, including organising insurance for the event, and providing both administrative and financial support.

The Clerk advised Mr Iceton that the road closure for the event had been granted by Pembrokeshire County Council Highway Authority and that the ceremony on the Cross Square would be covered by the City Council’s Public Liability Insurance policy.

It was RESOLVED that the Clerk would provide administrative support and to work alongside Mr Iceton in co-ordinating this year’s parade and service.

226.1 Andy Iceton e-mail of 30th September 2021 Remembrance Event Responsibility and Co-ordination was received.

227 TRAFFIC MATTERS

227.1 One way system – Tom Grime e-mail of 22nd September 2021 was received. The Clerk advised members that a Public Consultation regarding the One Way System would take place shortly, confirmation of the date was still awaited from PCC Highway Department. Following confirmation of the date, it was RESOLVED to publicise the Public Consultation event in the next edition of St Davids City News. County Councillor Lloyd volunteered to assist in circulating a leaflet advertising the Public Consultation in order to ensure as many local residents were informed.

227.2 Celtic Coaster and Bws Y Bobol – proposed bus service from St Davids City Centre to the Cathedral. Owen Roberts e-mail of 29th September 2021 was received and it was RESOLVED to

await confirmation from PACTO as to whether Bws Y Bobol could be used to provide a shuttle service from Oriel Y Parc to the Cathedral.

- 228** SEWAGE TREATMENT WORKS AT PORTHCLAIS A request has been made for a representative of Dwr Cymru to attend a subsequent Council meeting.
- 228.1 Rhys Evans e-mail of 21st September 2021 update from Dwr Cymru regarding the Wastewater Treatment Works at Porthclais together with Rhys Evans e-mail of 1st October 2021 confirming his attendance at the next meeting of the City Council on Monday 18th October via zoom were received by members.
- 229** COUNCIL PROPERTY
- 229.1 Waun Fawr – proposed pump track
- 229.1.1 Minute reference 302 of the Monthly meeting of the City Council on Monday 4th November 2019:
GLASFRYN ROAD DEVELOPMENT Members were joined by Mr Paul Morgan, Managing Director of Morgan Construction. Mr Morgan informed Members that the company are based in Carmarthenshire and were contracted by Millbay Homes to build the houses. Mr Morgan confirmed that it had already been agreed that residual top soil could to be utilised for the turf at Waun Fawr and that he would be prepared to consider facilitating a raised track around the Waun Fawr field for cyclists/scooters etc. Cllr John Lloyd had previously raised the problem of drainage at the Ysgol Penrhyn Dewi Non Campus’ sports field. Mr Morgan confirmed that a drainage solution would need to be looked at by a specialist and was beyond his financial remit.
- 229.1.2 Samantha Milne e-mail of 28th September 2021 Sponsorship of the St Davids Festival of Ideas was received.
- 229.1.3 Matt Broome e-mail of 29th September 2021 Confirming that a site visit will take place in October to discuss the proposed pump track. Mr Broome was involved with both the installation of the pump track at Scolton Manor (Circa £20,000) and Llys Y Fran (photos attached) – the information was received. The Clerk agreed to circulate the date and time of the site visit with Mr Broome once confirmed to allow members the opportunity to attend.
- 229.2 St Davids memorial playing field – Members were advised that Mr Rees had commenced painting/fixing the park equipment. The following information was received by members:
- 229.2.1 Slide - Support leg has started to rot, requires plating to stabilising structure or replacing. Quote awaited for a replacement.
- 229.2.2 Storks Nest – the damaged hanging hand loop has been removed and a quote has been requested for a quote for a replacement has been ordered.
- 229.2.3 Springy Grasshopper (Toddler seesaw) – the damaged item has been removed temporarily and a quote for a replacement spring has been requested from Lappsett.
- 229.2.4 Toddler/Junior swings – new swing chains and finger guards - a quote has been requested to replace the worn ones.
- 229.3 Council Benches – Glasfryn Road bench. The Clerk advised members that permission from the Pembrokeshire County Council Highway Authority would be required to place a bench on a public road. It was RESOLVED to submit a request to place a City Council bench on the Glasfryn Road following the completion of the Swn Y Mor housing development.

- 230** WHITESANDS Campsite access adjacent to the Attendant's Hut. The Clerk advised members that a planning application was submitted in 2016 - NP/15/0669 Change of use of land to form an extension to Whitesands, St Davids Licensed Camping Site on Land at Porthmawr, St Davids, SA62 6PS. In particular, the Council were concerned that the cumulative effect of traffic (both vehicular and pedestrian) entering and exiting the site on the Whitesands road to access the campsite accommodation in the summer season could be detrimental to the safety of all road users and so RESOLVED to refuse to support the application. Furthermore, the Clerk advised members that the planning application was then later withdrawn. It was RESOLVED to seek the advice of the Highway Authority regarding the matter.
- 231** CHRISTMAS TREE LIGHTING Fiona Phillips (Vision Arts Wales) e-mail of 29th September 2021 was received. It was RESOLVED to accept the offer of the cast of the Big Pembrokeshire Pantomime - Jack and the Beanstalk including James 'Arg' Argent to participate in the Christmas Tree Lighting ceremony.
- 232** STAFF MATTERS This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

Accounts

- 233** Internal Audit
- 233.1 The Responsible Finance Officer reported that the Internal Audit for August 2021 had been completed successfully.
- 233.2 Internal Auditor - Mrs Kate Brown is due to retire at the end of October. It was RESOLVED to thank Mrs Brown with a bunch of flowers and to include an acknowledgement of her service in the next edition of St Davids City News. The Clerk advised members that former RFO Mr Paul Evans has agreed to cover the role temporarily. Furthermore, it was RESOLVED to discuss the rates of pay at the next meeting of the City Council.
- 234** The accounts for September 2021 were RESOLVED to be approved and permission was granted to pay.
- 235** Whitesands Café extractor fan – the Clerk advised members that the extractor fan had broken and a replacement had been ordered at a cost of £550 plus VAT. It was RESOLVED to approve this payment.

INCOME AND EXPENDITURE			Sep-21 (As @ 28th September)
Current Account Balance at	28-Sep-21		£199,705.14
INCOME	Car Park	£36,967	
	City Hall	£2,912	
	Cafe	£2,400	
	Icecream Franchise	£0	
	Market Stalls	£960	
	PCC	£0	
	Total	£43,239	
LGA 1972 SEC 137 20/21 £12738		LGA 1972 Sec 214 Cemetery Maintenance	
Last month's donations		£0	Total donated 21/22
2021/22 total		£0	£0
Balance available		£12,338	
PAYMENTS			
Admin		£3,344	Admin Staff Costs - including pensions
		£386	General Office (Phone, Internet stationery etc)
Whitesands		£6,675	Attendant's commission
		£762	Council Tax - Whitesands
		£311	Printing - Tickets & Passes & "No Dogs" Sign
Play Area (including Skate Park)		£95	
Hall & House		£282	Caretaker's salary
		£168	Heat & Light
		£484	Council Tax - Hall & House etc
		£94	Water Rates
		£26	Hall Maintenance
Mayor/Councillors expenses		£0	
St Justinians		£1,293	
Miscellaneous		£400	Market Stalls
		£4,280	Miscellaneous Expenses (Includes Fountain Repairs)
		£494	Miscellaneous /Bank Charges etc
Minutes 2021 / 2022			46
Total		£19,094	

Correspondence:

- 236** Christopher Taylor e-mail of 22nd September 2021 Letter of thanks to the Mayor and City Councillors for the invitation to the Civic Service was received by members.
- 237** Orla Banville e-mail 23rd September 2021 together with Kenny Richards e-mail of 27th September 2021 regarding the removal of the rubbish bins at Town Hall lane and New Street was received. It was RESOLVED to request a replacement bin at Town Hall Lane with the City Council bearing the cost. Furthermore, it was RESOLVED to place a notice above the steps encouraging individuals to take their rubbish and utilise the bins on New Street.

238 Reports from Members representing the Council:-

- 238.1 St Davids Christmas Tree Association. Cllr Price reported that the next meeting was due to take place on Wednesday 6th October 2021 at 7.00pm.
- 238.2 St Davids Day Celebration Group. Nothing to report.
- 238.3 St Davids Day Centre for the Elderly. Cllr Williams reported that an informal meeting had been held the previous week and a request had been made by the committee to return to the City Hall with the use of the kitchen. It was RESOLVED to allow the group to hire the City Hall at the same cost of hiring the Memorial Hall. Furthermore, it was RESOLVED to ascertain whether the group could now utilise the kitchen facility given the Covid regulations had now altered.
- 238.4 St Davids Peninsula Tourist and Traders Association. Cllr Thornton reported that a meeting was held on 22nd September 2021 at Upper Harglodd. Cllr Thornton further reported that St Davids had been listed on the 'Check My Body Health' website as the second best city in the UK based for the number of public toilets and pharmacies available.
- 238.5 Porthclais Harbour Authority. Cllr John advised members that the thieves who had stolen a motor engine had now been caught.
- 238.6 St Davids - Matsieng Lesotho Link. Nothing to report.
- 238.7 Youth Drop In. Nothing to report.
- 238.8 Ysgol Penrhyn Dewi Governor. Cllr Halse reported that the new Acting Headteacher Mrs Rachael Thomas was settling well into her new role.
- 238.9 St Davids Community Forum. Cllr Sehmi reported that the next meeting was due to take place on Wednesday 6th October 2021 and that Annie Halliwell is stepping down from her role as Co-Ordinator of the Memory Café.
- 238.10 Porthstinan Boat Owners Association. Cllr Chant reported that Car Y Mor had submitted an application to extend the licence for seaweed harvesting.
- 238.11 Porthmawr Surf Life Saving Club. Nothing to report.
- 238.12 Bws Y Bobl. Phillip Kirby e-mail of 23rd September 2021 Replacement PVT Trustee required. It was RESOLVED to include an advert in the winter edition of St Davids City News.
- 238.13 Music and Arts Festival. Cllr Chant reported that festival would take place on 8th, 9th and 10th April 2022 and that it was going to be known as the 'Cwtch festival'.
- 238.14 Re-discovering Ancient Connections. Ruth Jones e-mail of 28th September 2021 Opportunity for artists, musicians and creatives was received. It was RESOLVED to promote this on the City Council facebook page and website.
- 238.15 Coffee and Chat. Cllr John reported that everything was going well and that new people were attending.
- 238.16 St Davids Befrienders. Cllr York advised members that the new workshop at the Dewisland People's Shed was progressing well. Cllr York reported that the Befrienders had now been operating for 18 months and that they had a new website – stdavidsbefrienders.org.uk.

- 238.17 One Voice Wales – One Voice Wales e-mail of 29th September 2021 Date for next Pembrokeshire Area Committee meeting was received. Cllr Thornton reported that there had been no additional meetings since July.
- 238.18 Eco Dewi/Bee Friendly – It was RESOLVED to purchase a Bee Kind badge for each pupil in Ysgol Penrhyn Dewi (approximately 500) and to be presented to the students on St Davids Day.
- 238.19 Grants Funding Committee – Minutes of the meeting on Thursday 16th September 2021 were received. Cllr Thornton reported that the next meeting was due to take place on Thursday 7th October 2021 at 2.30pm in the Youth Drop in Centre.

239 County Councillors report:

- 239.1 Cllr Lloyd reported that Pembrokeshire was facing a desperate Housing Crisis and that communities in rural areas were particularly struggling.
- 239.2 Councillor Lloyd also reported that Child Poverty was high with the county having the third highest rate in Wales.
- 239.3 Cllr Lloyd reported that Self Harm and Suicide levels had risen dramatically since the pandemic and lock down in particular amongst the younger population and confirmed that he was working hard with officers from many agencies to ensure that nobody slipped through the net.

Planning:

- 240 NP/21/0556/S73 Removal of occupancy condition No. 9 of NP/154/89 at Bwythyn Y Ffald, Treleddydd Fawr, St Davids, Haverfordwest, Pembrokeshire, SA62 6PP. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 241 NP/21/0622/TCA Removal of 1 & works to 2 x sycamore trees at Round House, Quickwell, St. Davids, Haverfordwest, Pembrokeshire, SA62 6PD. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

There being no further business the meeting closed at 9.10pm.

Signed

Date

Chair

Minutes of the Second Monthly Meeting of the Council on Monday 18th October 2021 in the City Hall at 7.00pm.

Present: Mayor AC York, Deputy Mayor FD John, MJ Chant, ES Evans, DB Halse, JG Lloyd, BT Price, BS Sehmi, RT Thornton, S Williams with CH Gray (Clerk) and JE Foster (Deputy Clerk).

242 Apologies for Absence: DJH George, DJ Griffiths

243 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda. There were none.

244

Matters Arising

245 DIARY DATES Members were reminded of the following date:

245.1 St Davids City News Winter Edition – deadline for submissions is Monday 8th November 2021.

246 ISSUES AT LLYS DEWI - Proposal for a new Community Group. Members were joined by Liz Taylor who presented the following information to the Council:

1. Problem tenants at No.3 have moved out. Property currently under extensive refurbishment.
2. Problem tenant at No. 9 remains but Kieron Ferry is making good progress on relocation.
3. I have weekly updates with Kieron on a Friday to keep him and others (eg Cllr David Lloyd) informed of any major issues that I am made aware of.
4. ATEB managed housing at Swn Y Mor has been over subscribed. Some tenants from Llys Dewi have applied to move there but property allocation has not yet been finalised.
5. There may be as many as three properties at Llys Dewi becoming available by the end of this year.
6. Kieron believes that the current status of Llys Dewi for 'sensitive rehousing' is likely to remain, although it may prove difficult to get this in writing.
7. Kieron is likely to come off the Llys Dewi project once No. 9 tenant moves and I will then stop my active involvement.
8. The high noise-level about the Llys Dewi problems have made ATEB Senior management very sensitive to the needs of this development but..... How long will this last once Kieron/Liz stop working on it?

Points learned and potential for problems moving forward

1. There is no pro-active monitoring, as far as I am aware, to identify change of tenancies and pro-actively advertise to local people. How do we do this to stop these problems recurring in the future?
2. Problem Tenants bring a social network with them that are as or more problematic than the tenant eg. drug dealers etc. There are numerous issues associated with this network - shoplifting, anti-social behaviour (noise, dogs, disruption), knife crime, violence (Solva)
3. Problems with review process for potential applicants to ATEB and ? Council run social housing
 - Applicants asked to reveal criminal record when applying
 - If they lie and say no, it is accepted at face value
 - Potential for abuse of weaknesses in process is immense
 - If there is no local take-up, then the homeless are prioritised and the recent problems at Llys Dewi resulted from people being placed under homeless legislation
- 4.. Drug addiction/dealing is considered to be increasing in St Davids and surrounding areas. It is seasonal and there is a perception that the police are doing very little eg comment from local businessman. There seems to be a consistent and reliable belief (police and business owners) that this problem will grow with tourism as this area is seen as a growth market for drug dealing. The 'Big Boys' are wanting to move in. There is an innate reticence within the community to acknowledge severity of problem and a low motivation to report (Liz observation/conversations).

Where do we go from here - Liz has ideas but no remit - very willing to do most of the behind the scenes work

1. City and County Council led Community Watch Schemes focussed on drug dealing and criminal activity
2. Establishment and management of Local Resident Groups for all ATEB and Council managed developments eg Llys Dewi, Glasfryn, Heol Dewi, Bryn Teg etc.
3. Dialogue with local businesses (retail and leisure related) to ensure that ALL crimes are reported to police- shoplifting through to drug use and dealing.
3. Meeting with Police involving selected local people? Similar meeting with ATEB
4. Open Meeting involving Council (Solva and St D?), police and housing (both Ateb & County Council Managed)
4. Involvement of AM and MP.
5. Live with it and just let it happen.

NB A decision not to act is just as much a decision as a decision to try to do something.

The Council again RESOLVED to endorse the proposal to support a Residents' Group and to request a meeting with the relevant parties mentioned above. The Clerk confirmed that a request to meet with representatives of Ateb had already been submitted.

- 247** REMEMBRANCE SUNDAY – Remembrance Parade on Sunday 14th November 2021 at 10.20am in Oriel Y Parc Car Park. The Clerk advised members that due to Covid 19 restrictions the band would not be attending the event this year.

247.1 Remembrance Parade Programme - draft copy of the programme received from Mr Andy Icteton was received by members.

247.2 Buffet at RAFA Club – St Davids and Solva RAFA club e-mail of 13th October 2021 was received. It was RESOLVED to donate £500 towards the buffet reception at the RAFA Club following the Cathedral service.

248 TRAFFIC MATTERS

248.1 One way system – Dates for a Public Consultation drop in session in the City Hall awaited from Mr Stephen Benger of Pembrokeshire County Council Highway Department. The Clerk reported that no response had been received to date.

248.2 Celtic Coaster and Bws Y Bobol – Owen Roberts e-mail of 1st October 2021 was received. It was RESOLVED to proceed with the original request to include the Cathedral as an additional Bus Stop on the Celtic Coaster route and to suggest that the Cathedral utilise the Bws Y Bobol to facilitate a Park and Ride scheme from Oriel Y Parc to the Cathedral during the summer holidays.

248.3 Flashing speed signs – The application for funding for two flashing speed signs from the Traffic & Highways Community Works Fund has been successful. Raymond Greenwood e-mail of 6th October 2021 was received.

- 249** SEWAGE TREATMENT WORKS AT PORTHCLAIS Mr Rhys Evans from Dwr Cymru was unable to attend the meeting. It was RESOLVED to further request that Mr Evans meet with the Council.

250 COUNCIL PROPERTY

250.1 Waun Fawr – proposed pump track. The Clerk confirmed that following a site visit with Mr Matt Broome (West Wales Trails) on Tuesday 12th October 2021 a proposal and cost estimate was awaited.

250.2 Cllr Thornton stated that he had no recollection of the Council's resolve to turf the ground between the gate and the skate park once a new path had been installed. The Clerk confirmed that the Resolve was passed in 2019 and that the Section 106 monies had already been paid. It was RESOLVED to include the matter as an item on the agenda of the next Council meeting.

- 251** INTERACTIVE DIGITAL INFORMATION SCREEN Cllr Thornton reported that Mr Paul Edey attended the last meeting of the Grants Committee on Thursday 7th October 2021 to discuss the practicalities of installing a digital screen. The Council considered that much of the information proposed to be displayed on the screen could be accessed online via the Peninsula Tourist & Trader's Association

app and that the cost of the installation and maintenance of the screen would be incommensurate to the benefit of local residents and as such it was RESOLVED to leave the matter in abeyance for the present time.

252 CHRISTMAS TREE LIGHTING Canon Leigh Richardson copy e-mail of 12th October 2021 to the Mayor, Cllr Alan York regarding moving the date of the Christmas Tree Lighting was received. The Clerk confirmed that LITE were unable to accommodate the request to move date as the contractors were already committed to switch on events in other towns.

253 HYBRID MEETINGS Quote awaited from Total Tech for the technical equipment required to run hybrid council meetings to allow any councillor/person to attend remotely via Zoom.

Correspondence:

254 Comms Youth Parliament e-mail of 1st October 2021 – Letter form the Youth Parliament Team was received. It was RESOLVED to promote this on the City Council facebook page.

255 Sophie O’Connor e-mail of 7th October 2021 Temporary Road – Feidr Pant-Y-Bryn was received.

256 Rhowan Alleyne e-mail of 8th October 2021 St Davids Mapping Workshop was received. The Mayor, Cllr York and Cllr Thornton confirmed their attendance at the event.

257 Jessie Buchanan e-mail of 11th October 2021 St Davids Peninsula Assessment of Local Wellbeing was received.

258 Abi Marriott e-mail of 13th October 2021 CWBR Youth Project Update was received. It was RESOLVED to contact Ms Marriott in January to enquire how the City Council could support the well being of the younger members of the community and to suggest the ms Marriott meet with the Youth Club and Council representatives in order to gain some insight to the issues affecting / concerning the Club’s members.

Planning:

259 NP/21/0635/FUL Proposed Extension and Alterations to existing dwelling and conversion of existing store building into study at Bryn Celyn, Catherine Street, SA62 6RN. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

260 NP/21/0639/FUL Demolition of Existing Farmhouse and Construction of Replacement Farmhouse at Porthclais Farm, Ffordd Porth Clais, SA62 6RR. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

There being no further business the meeting closed at 8.45pm.

Signed
Chair

Date