

Minutes of the Monthly Meeting of the Council on Monday 4th July 2011 in the Council Chamber at 7.00pm

The meeting was preceded by a presentation by Kate Hudson regarding horse drawn carriages rides in St Davids.

Present:

CT Taylor Mayor, DJH George Deputy Mayor, JW Braby, DJO Chant, MC Gray, SJ Halse, MGD James, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer), H Gray (Clerk).

Absent:

PA Goddard, JG Lloyd, BT Price

179 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

180 Confirmation of Minutes for:-

- 180.1 The Council Monthly Meeting on Monday 13th June 2011.
- 180.2 'In Committee' Minutes of the Council Monthly Meeting on Monday 13th June 2011.
- 180.3 Minutes of the Second Meeting of the Month on Monday 20th June 2011.

Matters Arising

181 WHITESANDS CAR PARK

- 181.1 By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

182 QUICKWELL HILL BENCH – following a meeting between Cllr James, Cllr Gray and the Clerk with Nicki Middleton-Jones from the National Trust it was RESOLVED to move the bench to the opposite side of the road beside the lower wall of the primary school, to clear the ground of rubble and to plant wild flowers for the children and walkers to enjoy.

183 TRAFFIC AND SAFETY

- 183.1 Amendments to waiting restrictions in Nun Street. Still awaiting a response from Traffic Planning in Pembrokeshire County Council confirming approval.

Accounts:

184 Internal Audit for April and May 2011 were completed successfully.

185 Accounts for June 2011.

INCOME AND EXPENDITURE JUNE 2011

Balance as at : 26/06/2011 £
Current A/c 101012.45

| SUMMARY | Car Park | City Hall | Admin | Capital | Misc | Café | St Justinian | VAT | TOTAL |
|-------------|----------|-----------|-------|---------|------|------|--------------|------|-------|
| Income | 15935 | 1314 | | | 50 | | | | 17299 |
| Expenditure | 2367 | 403 | 225 | 3800 | 409 | | 350 | 855 | 8409 |
| Balance | 13568 | 911 | -225 | -3800 | -359 | 0 | -350 | -855 | 8890 |

DONATIONS

| LGA 1972 Sec 137 for 2010/11 is £9575 | |
|---------------------------------------|------|
| Last month's donations | 100 |
| Total donated 2011/12 | 1450 |
| Balance available | 8125 |

| LGA 1972 Sec 214 Cemetery Maintenance | |
|---------------------------------------|-----|
| Total donated for 2 2011/12 | Nil |

PAYMENTS

| | £ |
|------------------|---------------|
| Bookers Ltd | 157.34 |
| B Stevens | 115.00 |
| Adele Pearson | 20.25 |
| P L Evans (exps) | 54.06 |
| Peter Lavin | 531.00 |
| Argos Ltd (shed) | 53.29 |
| Total | 930.94 |

187 RESOLVED to approve the accounts for the month and to grant permission to pay.

188 Donations:

188.1 Donation Requests:-

188.2 Melanie Heseltine letter of 16th July 2011 – donation for Friends of Treginnis Farm Pimms Marquee was RESOLVED to leave on the table.

Correspondence

189 Lis Cousens letter of 10th May 2011 – Objection to proposed Pelican Crossing in Safe Routes in the Community Bid was RESOLVED to be acknowledged while maintaining the City Council's Support for the crossing.

190 Dean of St Davids Cathedral e-mail of 22nd June 2011 – the Dean and Chapter's responsibility for the Bishop's Palace toilets was RESOLVED to be received. It was further RESOLVED to request an update from the Dean in October.

191 Standard letters and newsletters – the following items are on display or available electronically:-

191.1 Pembrokeshire County Council letter of 22nd June 2011 – Local Development Plan Further Alternative Sites Consultation (22nd June – 3rd August 2011) – RESOLVED to be received.

191.2 Clerks & Councils Direct newsletter of July 2011 Issue 76 – RESOLVED to be received.

191.3 Sport Pembrokeshire Newsletter of May 2011 – RESOLVED to be received.

191.4 Planed - invitation to Making the Most of What You've Got Event on Monday 11th July, Simpson Cross Community Centre at 7.00pm – RESOLVED to be received.

191.5 Hatti Woakes email of 9th June 2011 – North Pembrokeshire Transport Forum Special Announcement – RESOLVED to be received.

191.6 One Voice Wales e-mail of 16th June 2011 – Domestic Abuse Factsheet – RESOLVED to be received.

191.7 Pembrokeshire Coastal Forum e-newsletter of 16th June 2011 – RESOLVED to be received.

191.8 Laurence Harding e-mail of 23rd June 2011 – Local Government Measure 2011 Briefing – RESOLVED to be received.

192 Reports from Members representing the Council:-

192.1 One Voice Wales – Cllr Goddard absent.

192.2 St Davids Carnival Association – a disco was held to select the Carnival Queen, Rose Queen and attendants.

192.3 St.Davids Christmas Tree Association – Cllr Price absent.

192.4 St Davids Community Pool Group – Cllr Taylor has now resigned from the Group.

192.5 St.Davids Day Celebration Group – nothing further to report since last meeting.

192.6 St Davids Day Centre for the Elderly – more cooks are required on Thursday. An appeal is to go into the City Newsletter.

192.7 St Davids Eco City Group – meeting is to take place tomorrow.

192.8 St.Davids Peninsula Tourist Association – meeting is to take place next week.

192.9 St.Davids - Matsieng Lesotho Link – nothing to report.

192.10 Youth Drop In – Cllr Price absent

192.11 Ysgol Bro Dewi Governor – Cllr Price Absent.

192.12 Mayor's Report for the Month.

County Councillor's Report

193 Proposed closure of St Davids police station – the building is to be put up for sale. There is a possibility of the Police sharing the Fire Brigade's station in Nun Street.

Clerk's Business:

194 Intercom is now installed and working. Thanks go to Cllr Gray.

195 Responsible Finance Officer's computer – RESOLVED to contribute towards the cost of a new computer.

196 Kate Bateman has confirmed that she will not be in a position to offer horse rides in St Davids this year.

Planning:

197 NP/10/399 Appeal against refusal of permission for new dwelling on land adjacent to Gilfach, 24 Nun Street.
RESLOVED to inform Planning Inspectorate that the City Council upholds its objection.

198 NP/11/220 Erection of 6 x 2.6 metre timber garden shed at Penrhiw, SA62 6PG – RESOLVED to approve.

199 NP/11/246 Retrospective permission for a temporary toilet and shower accommodation at Porthclais Farm
Campsite, SA62 6RR – RESOLVED to approved providing that the temporary facilities are removed from site on
30th September 2011.

200 NP/11/252 Extension to Rhos Y Gors, Rhodiad, SA62 6PW – RESOLVED to approve.

201 NP/11/256 Conversion of outbuilding to holiday let at Old Laundry Building, Trewellwell – RESOLVED to request
further information from PCNPA.

Mayor's Business:

202 Verbal complaint regarding the lack of signage in New Street indicating the location of the toilets to the rear of the
City Hall.

There being no further business the meeting ended at 8.30pm

Signed
Chairman

Date

Minutes of the Second Meeting of the Month on Monday 25th July 2011 at the Council Chamber at 7.00pm.

The meeting was preceded by a presentation from Chief Superintendent Dean Richards, Head of the Pembrokeshire Division of Dyfed Powys Police

Present:

CT Taylor Mayor, DJH George Deputy Mayor, JW Braby, DJO Chant, PA Goddard, MC Gray MGD James, S Williams with PL Evans (Responsible Finance Officer), H Gray (Clerk).

Absent:

JG Lloyd, SJ Halse, BT Price, RJ Thornton,

203 Declarations of Interest:**Matters Arising****204 CITY HALL**

- 204.1 Food Safety Standard – Pembrokeshire County Council have awarded the kitchen the highest rating of 5. Thanks go to Paul Evans and Nan George for all the effort and hard work that went into securing this award.

205 SAFE ROUTES IN THE COMMUNITY BID

- 205.1 E-mail of 6th July 2011 opposing the proposed pelican crossing in the High Street – RESOLVED to be received and acknowledged.
205.2 James Properties letter of 19th July 2011 opposing the proposed pelican crossing in the High Street and notification of access rights over Town Hall Lane - RESOLVED to be received and acknowledged.

206 TRAFFIC MATTERS

- 206.1 Jeff Davies copy of email of 6th July 2011 to Western Telegraph regarding traffic on Whitesands Road - RESOLVED to be received.
206.2 Llywela Harris e-mail of 7th July 2011 regarding double yellow lines at the Cross Square - RESOLVED to be received and acknowledged.
206.3 James Properties letter of 19th July 2011 obstruction to access at Town Hall Lane - RESOLVED to be received and acknowledged.
206.4 Mr Phil Prickett copy letter of 20th July 2011 to Pembrokeshire County Council - RESOLVED to be received and acknowledged.

207 DONATIONS

- 207.1 Letters of thanks:-
207.2 St Davids Peninsula Tourist Association email of 15th July 2011 - RESOLVED to be received and acknowledged.
207.3 Donation Requests:-
207.4 St Davids Junior & Mini Rugby letter of 13th July 2011 - RESOLVED to donate £750.00.

208 AUDIT FOR YEAR TO 31st MARCH 2011

- 208.1 Report by Responsible Finance Officer
208.2 Approval of Annual Return – RESOLVED to be approved.

Correspondence

- 209** TYF e-mail of 4th July 2011 requesting hire of one market stall for the Really Wild Festival 29-30 July 2011 – RESOLVED to approve the request.
- 210** Haverfordwest Town Council letter of 6th July 2011 inviting Councillors to Adam's Bucketful of Hope and Ty Hafan charity fundraiser – RESOLVED that the Mayor would attend the event.
- 211** Ysgol Dewi Sant letter of thanks 11th July 2011 – RESOLVED to be received.
- 212** Patrick Lognane e-mail of 12 July 2011 complaint regarding the car parking charge at Whitesands Car Park - RESOLVED to be received and acknowledged.
- 213** Suzanne Brown e-mail of 12th July 2011 requesting information regarding Rhos Y Cribed - RESOLVED to be received and acknowledged.
- 214** Sarah Skeate e-mail of 13th July 2011 requesting information regarding a memorial bench for Dan Rogers aged 23-- RESOLVED to liaise with the National Trust with a view to placing a plaque on a bench in Quickwell Hill and creating a nature garden.
- 215** Adele Jones e-mail of 14th July delivering Stephen Crabb's statement regarding the decision not to close Milford haven Coastguard Station - - RESOLVED to be received and acknowledged.
- 216** Simon Pearson, Mid & West Wales Fire Brigade e-mail of 14th July 2011 requesting permission for an audience with St Davids City Council – RESOLVED to invite Mr Pearson to the Council's second meeting in September.
- 217** Pembrokeshire County Council letter of 18th July 2011 requesting a nomination for position of Additional community Governor at Ysgol Bro Dewi RESOLVED to discuss nominations at the Council's meeting of 5th September 2011.
- 218** Cauldrons & Furnaces e-mail of 25th July requesting the support of the City Council in its bid to gain funding for the 2012 pilgrimage – RESOLVED to support the bid in principal.
- 219** Urdd National Eisteddfod Events Diary – RESOLVED to be received.

Clerk's Business

- 220** The kitchen cooker is fully compliant with the necessary regulations – the information was RESOLVED to be received.
- 221** Sweet TV request to film St Davids Market on Thursday 28th July – RESOLVED to approve the request.
- 222** Lilies outside City Hall – RESOLVED to thank Mr Gianni Di Lorenzo for the flowers.
- 223** Payment received in full from BBC – RESOLVED to be received.
- 224** Agenda delivery – RESOLVED that the Clerk will use her discretion as to whether to deliver the Agenda prior to the Second Meeting, should it contain a large volume of correspondence.
- 225** White line at Whitesands car park and limited spaces at Nun Street – RESOLVED to enquire again with Pembrokeshire County Council once the relevant Highway Officer has returned from annual leave.
- 226** Sign at Memorial playing fields RESOLVED to investigate the cost of replacing or repairing the sign.

Planning

- 227** NP/10/383 34-36 High Street, SA62 6SD – application dismissed on appeal.
- 228** NP/11/185 Conversion of outbuilding to dwelling at The Old Cottage, Llanvirn, Berea SA62 6DX – application refused.
- 229** NP/11/258 GDO Part 24 Installation of a Vulcan cabinet at the sub-station off A487 High Street, SA62 6QS – RESOLVED to approve.
- 230** NP/11/263 Conversion of Barn 1 to holiday let at Middle Farm, Tretio, SA62 6DE - RESOLVED to approve.
- 231** C10/11/pc Tree Works, Sycamore, Ash and Elm maps and tree survey at Caerfachell - RESOLVED to approve.
- 232** NP/11/284 Site improvements at Lleithyr Meadow, SA62 6PR - RESOLVED to approve.
- 233** NP/11/281 Conversion of outbuilding to holiday let at The Old Cottage, Llanvirn, Berea SA62 6DX - RESOLVED to approve expressing the City Council's disappointment that the full application for a dwelling was refused by Pembrokeshire Coast National Park Authority.
- 234** NP/11/289 Relocation of an agricultural building at Porthclais Farm, SA62 6RR RESOLVED - to approve with the proviso that the building continue to be used solely for agricultural purposes.
- 235** NP/11/298 Refurbishment and extension of Old School, Quickwell Hill, SA62 6PD – full designation - RESOLVED to approve.
- 236** NP/11/299 Refurbishment and extension of Old School, Quickwell Hill, SA62 6PD – listed building - RESOLVED to approve.

Any Other Business:

237 Hot Dog Stand at Whitesands – RESOLVED that the Clerk would investigate claims that there was trading taking place in a field at Whitesands.

238 Goat Street & Pigs Foot Lane –RESOLVED to request a site visit with Highways regarding the lack of signage at the foot of Goat Street warning of the sharp bend and of pedestrians crossing the road as well as the lack of a bridle way sign at Pigs Foot Lane.

239 St Davids looking “dirty” – whilst noting the comment Council felt that no action was required at this stage.

240 Fly posting – RESOLVED to contact British Telecoms and Pembrokeshire Coast National Park Authority to investigate who is responsible for removing fly posters from various posts around St Davids.

There being no further business the meeting ended at 8.25pm

Signed
Chairman

Date