

Minutes of the Second Monthly Meeting of the Council on Monday 24th April 2023 in the Memorial Hall at 7.00pm.

Present: Mayor Cllr RJ Thornton, Cllr DJ Griffiths, Cllr FD John, Cllr B Lloyd, Cllr BT Price, Cllr R Price, Cllr BS Sehmi, Cllr S Williams, with S Mann (Clerk), and J Foster (Deputy Clerk).

247 Apologies for Absence: Cllr ES Evans, Cllr JT Jeremy, Cllr C Plant & Cllr N Walsh.

248 Declarations of Interest: None received.

249 Confirmation of Minutes for:

249.1 Traffic Management Committee Meeting on Monday 20th March 2023 were RESOLVED to be accepted.

249.2 Caretaker House Committee Meeting on Monday 20th March 2023 were RESOLVED to be accepted.

249.3 The Second Monthly Council Meeting on Monday 27th March 2023 were RESOLVED to be accepted after amending arrival time of Cllr BT Price noted as

249.4 The Council Monthly Meeting on Monday 3rd April 2023 were RESOLVED to be accepted after amending departure time of Cllr JT Jeremy noted as

250 Matters Arising

252.1 Cross Square Fountain. Update provided by the Clerk following a report from Fountain contractor to confirm ways to proceed with necessary repairs including installation of replacement pump – further to item 108.2 - was received and noted by the meeting.

252.2 Newsletter. Summary of alternative format obtained from Solva Community Council / Solva News opportunity for a joint newsletter – further to item 183.3 was received and it was RESOLVED that the Clerk arrange a meeting with Solva Community Council to discuss a joint newsletter.

252.3 DBS Checks for Councillors. Clerk's correspondence with Home Office Umbrella Body, Acorn Direct confirming details on available levels and costs – further to item 186.2 – was received and it was RESOLVED that the Clerk obtain Basic Checks for Councillors.

252.4 Solva & St Davids Peninsula Macular & Vision Impaired Support Group request for the Council to share financial support with Solva Care in contributing towards hire costs for when the group meets regularly in the City Hall premises – further to item 212.3 – was received and it was RESOLVED not to contribute on the basis that other groups receive no financial support with hire costs.

252.5 Police Drop-In Surgery. In response to concerns that the Council has regarding police presence in St Davids and its surrounding areas following a visit from Dafydd Llywelyn – the Police and Crime Commissioner for Dyfed-Powys at the Council meeting on Monday 3rd April a Police Drop-In

Surgery will be held in the Drop-In Centre on the 1st Thursday of each month at 10.30am – further to item 240.1 – noted by the meeting.

252 Council Property

- 252.1 City Hall Guest WiFi. Update regarding WiFi from the Council Office to main hall to allow members of the public access when using the hall with security to isolate from staff network has been installed – the information was noted by the meeting.
- 252.2 Cross Square. Following an extended run of poor weather conditions causing weekly market cancellations this season recommendations have been obtained from the stalls manufacturer regarding weighted anchorage and approved by the Council’s insurance company subject to further risk assessments and henceforward will be implemented in the event of forecasted wind-gusts reaching a maximum height of 30mph – information received and recommendation for £229 bag-weights anchorage quotation approved.
- 252.3 Memorial Playing Field. Slide repair work to rusted support leg has been complete – noted by the meeting.
- 252.4 Whitesands
- 251.4.1 Carpark Ticket Attendant Office WiFi. Confirmation received for Full Fibre Broadband installation 25th April. A temporary WiFi solution has been set up to cover the interim period – the information noted by the meeting and it was RESOLVED for the Clerk to obtain quote for Ticket Attendant Office solar panel – further to Grant Committee meeting 20th March.
- 251.4.2 Health & Safety Concerns. Update received following site visit to follow up on requests by the council last season regarding the location of the ice-cream kiosk and its orientation to ensure that there is adequate safe space around the kiosk for customers, pedestrians and passing traffic – noted by the meeting.

252 Correspondence

- 252.1 Email received 19th April from Pembrokeshire County Council regarding Opening of Whitesands Public Convenience 4th May 2023 and noted by the meeting.
- 252.2 Email received 18th April from EcoDewi was received and it was RESOLVED that the following requests be approved: Cross Square Sculpture placement 10th June as part of Great Big Green Week; City Hall Swift Box installation; collaboration with the City Council for better use of Green

Spaces in St Davids; and to be part of discussions to look at ways to improve community and nature at Waunfawr Playing Field.

252.3 Email received 18th April from Activity Wales regarding road restrictions for the Challenge Wales triathlon 11th June 2023 and noted by the meeting.

252.4 Letter received dated 6th regarding placement of benches on The Pebbles at the loss of two parking spaces – for the benefit of pedestrians and it was RESOLVED that the Clerk forward the email to PCC raising concerns regarding access to property and to request installation of double-yellow lines.

253 **Staff Matters** The following item is a matter of contract and under section 100 (A) of the Local Government Act 1972, consideration as to whether the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information is advised.

253.1 Deputy Clerk – request for flexible working hours was received and it was RESOLVED to be approved.

253.2 Caretaker Assistant. Consideration for an assistant caretaker to provide support for the Hall Manager. Subsequent to issuing of the agenda and inclusion of this item the current caretaker handed his notice and it was RESOLVED that the position for caretaker be immediately advertised in the local newspaper and on social media including a closing date of 1 month.

254 **AOB**

Items for the next agenda:

Day Centre – donation request to contribute towards hiring the hall for a coffee morning 20th June.

Items for information only:

Council photo on Monday, 15th May at 6pm on the Cross Square – ahead of the Annual Meeting of the Council.

Waunfawr Playing Field No Dogs Sign in need of maintenance.

There being no further business the meeting closed at 8.15pm

Signed

Date

Chair