

Minutes of the Second Monthly Meeting of the Council on Monday 27th March 2023 in the Memorial Hall at 7.00pm.

Present: Mayor Cllr RJ Thornton, Deputy Mayor Cllr ES Evans, Cllr JT Jeremy, Cllr FD John, Cllr BT Price, Cllr R Price, Cllr BS Sehmi, Cllr S Williams, with S Mann (Clerk), and J Foster (Deputy Clerk).

231 Apologies for Absence: Cllr DJ Griffiths, Cllr Lloyd, Cllr C Plant & Cllr N Walsh.

232 Declarations of Interest: None received.

233 Confirmation of Minutes for:

233.1 Extraordinary Meeting on Wednesday 8th February 2023 were RESOLVED to be accepted.

233.2 Council Monthly Meeting on Monday 20th February 2023 were RESOLVED to be accepted.

233.3 Celebration of the Coronation Committee Meeting on Monday 6th March 2023 were RESOLVED to be accepted after amending acquirement of bunting for Cllr R Price and removing supply of bar for Cllr ES Evans and amending enquiries for Bouncy Castle for Cllr ES Evans & R Price.

233.4 The Council Monthly Meeting on Monday 13th March 2023 were RESOLVED to be accepted.

Matters Arising

234 NOMINATIONS FOR MAYOR ELECT

234.1 Cllr FD John nominated Cllr ES Evans for election to the office of Mayor at the forthcoming Annual Meeting of the Council on Monday 15th May 2023. The nomination was seconded by Cllr S Williams. There being no other nominations, the Mayor put the proposal which was carried unanimously and RESOLVED to be accepted. Cllr ES Evans duly thanked the Council and requested the date and venue for the Civic Reception be established on receipt of confirmation from the Cathedral for a September Service.

235 COUNCIL PROPERTY

235.1 Memorial Playing Field and Skate Park. Mike Sheppard e-mail of 16th November 2023 maintenance required in both play areas was reviewed and it was RESOLVED to approve the following recommendations:

235.1.1 Quotation approved 20th February for repair work to Memorial Playing Field slide – noted as scheduled to be completed before Easter Holidays – further to item 208.1

235.1.2 Mole Damage throughout the site – it was RESOLVED to gain assistance from West Wales Pest Control.

235.1.3 Horse See-saw – it was RESOLVED to monitor the Safety Surface shrinkage.

- 235.1.4 Infant play house roof damage – it was RESOLVED that the required maintenance be attended to by Mr Stephen Rees.
- 235.1.5 Jnr Multi-play – it was RESOLVED to gain advice on appropriate maintenance from Lappset Playground Equipment Supplier.
- 235.1.6 Springy Assets – it was RESOLVED to request Lappset install previously scheduled see-saw.
- 235.1.7 Picnic Tables – it was RESOLVED to gain local landscape gardener quotations for correction of trip levels with suitable soil.
- 235.2 Street Signs. Quote received from Idwal Phillips to repaint the street signs. It was RESOLVED to accept the quote and to identify the 10 signs most in need to receive maintenance.
- 235.3 Council Benches. It was RESOLVED to approved the quote received from Mr Stephen Rees for painting 12 Council benches.
- 235.4 Whitesands Signs.
- 235.4.1 Quotes for different types of ‘No Dog’ sign was received and it was RESOLVED to purchase 2 Weighted Pavement Boards.
- 235.4.2 Car Park Charges – it was RESOLVED that the required maintenance for the 2023 season sign including repainting of wooden posts be attended to by Mr Stephen Rees.
- 235.5 City Hall
- 235.5.1 Disability Access Ramp/Bridge. E-mail of 20th March 2023 from West Wales Care & Repair – quote for disabled access ramp at the rear of the City Hall together with a copy of the proposed plan was reviewed and it was RESOLVED to request clarification on the proposed plan in terms of emergency exit regulations in addition attaining an option to adjust the proposed plan to incorporate a slope as an alternative and presenting greater access.
- 235.5.2 City Hall WiFi – Quotation from Total Tech to extend the WiFi from the Council Office to the main hall to allow members of the public access when using the hall was received and it was RESOLVED to be approved.
- 235.6 City Hall Kitchen – Fan. Annual boiler service awaited - it was RESOLVED to acquire quotations from commercial gas registered engineers to undertake an inspection.

235.7 Approved Contractors List. Request from Clerk to review list of approved Contractors and permission to advertise in local paper was received and RESOLVED to be approved.

236 Correspondence

Pembrokeshire County Council letter of 16th March 2023 Public Toilet Funding was received and it was RESOLVED that a letter expressing the Council’s interest be issued and to request an analysis of maintenance costs to facilitate the Council in respect of acquisition of the Bryn Road Public Toilet.

AOB

Concern raised regarding Party Wall regulations along the rear boundary of the City Hall and the neighbouring premises during the course of the building of an extension.

Observations made regarding SDCC website Hall Hire specifications including maximum number of persons permitted to safely use each room in need of updating.

There being no further business the meeting closed at 8.10pm

Signed

Date

Chair