

Minutes of the Monthly Meeting of the Council on Monday 15th May 2023 in the Memorial Hall at 7.00pm.

Present: Mayor Cllr ES Evans, Deputy Mayor Cllr BS Sehmi, Cllr DJ Griffiths, Cllr JT Jeremy, Cllr FD John, Cllr Lloyd, Cllr BT Price, Cllr R Price, Cllr RJ Thornton, Cllr S Williams, with S Mann (Clerk), JE Foster (Deputy Clerk) and W Mann (RFO).

1 Apologies for Absence: Cllr C Plant, Cllr N Walsh.

2 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda and none were declared.

3 Confirmation of Minutes for:

3.1 Extraordinary Meeting of the Council on Monday 17th April 2023 were RESOLVED to be accepted.

3.2 The Second Monthly Council Meeting on Monday 24th April 2023 were RESOLVED to be accepted.

4 Matters Arising

4.1 Concern raised in AOB regarding Party Wall regulations along the rear boundary of the City Hall and the neighbouring premise during the course of the building of an extension – further to item 240.3. The meeting reviewed the supporting documents Adjacent Excavation Notice dated 21st September 2018, and Positive Acknowledgement of Adjacent Excavation Notice dated 5th November 2018 and it was RESOLVED that the Clerk liaise with Cllr Sehmi and request assistance from Pembroke Design Ltd.

4.1 Letter dated 1st May 2023 from local trader regarding proposed Henry Hicks Memorial plaque at the Cross Square - further to item 212.4 – was received and it was RESOLVED that the Clerk obtain a quote from local engraver for a slate memorial plaque and to make enquiries into match funding from grant giving bodies.

5 Correspondence

5.1 Email dated 21st April 2023 from Festival Arts Director requesting to be able to use the space outside City Hall for their Box Office 28th July to 15th August as in previous years was received and the meeting RESOLVED to approve the request.

5.2 Email dated 27th April 2023 from Solva Rowing & Watersports Club requesting permission for competitors to park free of charge at Whitesands as in previous years for the 2023 Round Ramsey Rowing Race was received and the meeting RESOLVED to approve the request.

5.2 Email dated 28th April 2023 from Cyfoeth Naturiol Cymru/Natural Resources Wales requesting to acquire a pass to the car park at Whitesands to facilitate the annual Chough Survey for the St Davids SAC (Special Area of Conservation) was received and the meeting RESOLVED to approve the request.

6 Council Property

6.1 Cross Square. Management of Market in Severe Weather Policy. This policy aims to protect public safety, the safety of staff and the safety of traders in the event of severe weather affecting the outdoor market operated by St Davids City Council – further to item 252.1. The meeting RESOLVED to approve the policy.

7 **Coronation Celebration Street Party:** Consideration for sending a letter of thanks to all of the volunteers who made the day so successful. The meeting RESOLVED to present volunteers with appropriate gifts to express gratitude for their generous contribution to the very successful event.

8 **Request for Leave of Absence:** Councillor C Plant's correspondence with the Clerk's office was received and request approved by the meeting.

10 Reports from Members representing the Council:

- 9.1 St Davids Christmas Tree Association. Meeting Wednesday 7th June.
- 9.2 St Davids Cay Celebration Group. Nothing to report.
- 9.3 St Davids Day Centre for the Elderly. Out to lunch program scheduled to summer.
- 9.4 St Davids Peninsula Tourist and Traders Association. Monthly Meeting cancelled.
- 9.5 Porthclais Harbour Authority. All boats in.
- 9.6 St Davids - Matsieng Lesotho Link. Students visiting St Davids 24th June.
- 9.7 Youth Drop In. In use.
- 9.8 Ysgol Penrhyn Dewi Governor. Progressing.
- 9.9 Porthstinian Boat Owners Association. New Chairman elected.
- 9.10 Porthmawr Surf Life Saving Club. Nothing to report.
- 9.11 Bws Y Bobol. Response awaited regarding bus not present in St Davids.
- 9.12 Music and Arts Festivals. Cwtch festival renamed as Boia festival.
- 9.13 Re-discovering Ancient Connections. Bishops Palace event 29th May.
- 9.14 Coffee and Chat. Doing very well. Police Surgery 1st Thursday each month – Police Surgery Group needed.
- 9.15 St Davids Befrienders. Progressing very well.
- 9.16 One Voice Wales. Next meeting 6th June.
- 9.17 Eco Dewi/Bee Friendly. Forthcoming Great Big Green Week.

- 9.18 Grants Funding Committee. Next meeting tbc.
- 9.19 St Davids RFC. Cllr R Price to liaise with RFC regarding recent use of Waunfawr as overflow carpark.

10 Accounts

- 10.1 The Responsible Finance Officer reported that the Internal Audit for March 2023 had been completed successfully.
- 10.2 The accounts for April 2023 were presented by the Responsible Finance Officer and it was RESOLVED to be approved with permission to pay.

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| Financial Report | April-23 |
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|--------------------------|------------------|--------------------|
| Balance @ Bank on | 30-Apr-23 | £136,374.81 |
|--------------------------|------------------|--------------------|

| LGA 1972 SEC 137 22/23 £12738 | | | |
|--------------------------------------|-------|--|------------|
| Last month's donations | | | £0.00 |
| 2023 / 2024 | Total | | £0.00 |
| Balance available | | | £12,738.00 |

| LGA 1972 Sec 214 Cemetery Maintenance | |
|--|-------|
| Total donated 23/24 | £0.00 |

Income

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|-----------------|---------|
| City Hall | £225 |
| Whitesands | £24,344 |
| Events & Market | £58 |
| St Justinians | £3,379 |

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| TOTAL | £28,006 |
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Expenditure

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|-------------------------|--------|
| City Hall | £2,540 |
| Whitesands | £3,655 |
| Street Furniture | £7,344 |
| Office & Administration | £8,976 |
| Admin Staff Costs | £695 |

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| Play Area | £553 |
| Events | £50 |
| Market | £165 |
| Finance | £0 |
| TOTAL | £23,978 |

Addendum of Items of £100 plus Value is Attached

ADDENDUM TO FINANCIAL REPORT TRANSACTIONS £100 PLUS

MONTH Apr-23

| City Hall | Whitesands | Street Furniture | Administration | Play Area | Events & Market | St. Justinians | Finance | Market |
|---------------------|-------------------|------------------|----------------------|--------------------|-----------------|----------------|---------|-----------------|
| | Attendants | | Library | Welding | | St Davids Day | | Attendants |
| £680 Utilities Hall | £1,703 Commission | | £4,411 Contribution | £695 Rocking Horse | £1,020 Dinner | | | £165 Commission |
| | Attendants | | | | Coronation | | | |
| £272 Utilities Hall | £761 Commission | | £2,520 HR Consultant | | £478 Bunting | | | |
| | Hall Manager | | Wales Audit | | | | | |
| £240 Advert | £600 Commission | | £269 Office | | | | | |
| | Utilities | | | | | | | |
| £236 House | £590 Commission | | £258 WJF City Hall | | | | | |
| £133 Misc Items | | | £133 Misc Items | | | | | |
| | | | Councillor | | | | | |
| | | | £105 Training | | | | | |

11 County Councillors Report:

Councillor Bethan Price reported on her recent visit to the reopening of Whitesands Public Conveniences event where she met representatives from Pembrokeshire County Council and liaised regarding the Public Toilet Strategy and potential asset transfer of the Bryn Road Public Convenience and confirmed that a site meeting had been proposed.

Councillor Price reported on the recent press release regarding Y Hafan and the official opening of a Communal Room.

Councillor Price confirmed her involvement in leading the community movement to re-establish the Parent and Toddler Group and the official opening date as 8th of June in the Scout Hut.

Councillor Price also announced her recent appointment as one of Pembrokeshire County Council's representatives on the Pembrokeshire Coast National Park Committee.

Councillor Price provided an update regarding the section of road of The Pebbles being used for parking which is causing problems with residents and prompting requests to place benches outside of the buildings.

Councillor Price also reported that the developer of the 11 new residential properties at the rear of Y Gorlan, 77 Nun Street adjacent to the school had proposed the new street name for the development as Menevia Court. Councillor Price assured the meeting that she would pursue the matter further with a Council recommended proposal for the new street as being Llys Menevia.

Planning: Details of these can be found on the PCC NPA website.

12 NP/23/0218/FUL Erection of detached single storey shed in replace of static caravan (the static caravan has been removed). Planned building has floor area 63 square meters, 7m x 9m. Height at apex 4.5m. Steel frame clad in timber. Steel roof. The building will be used for housing machinery / vehicles only. The building is screened from public rights of way by either existing buildings or mature hedging. Craug-y-mor, St. Davids, SA626PT. The meeting RESOLVED to approve the application.

Any Other Business

Items for information only:

Cllr Sehmi reported on loose paving at the Cross Square.

Cllr Sehmi requested that the numbering of parking places at Whitesands for commercial traders be completed asap.

Cllr B Price requested that No Dogs signs be replaced at Waunfawr Playing Field asap.

Items for the next agenda:

Cllr B Price requested that a Residents Parking Permit be issued for the Head Teacher at Ysgol Penrhyn Dewi.

Cllr B Price & Cllr R Price requested that the selling of cooked food at the weekly market be prohibited.

There being no further business the meeting closed at 8.35pm

Signed

Date

Chair