

Minutes of the Monthly Meeting of the Council on Monday 2nd October 2023 in the Memorial Hall at 7.00pm.

Present: Mayor Cllr ES Evans, Deputy Mayor Cllr BS Sehmi, Cllr DJ Griffiths, Cllr JT Jeremy, Cllr FD John, Cllr B Lloyd, Cllr BT Price, Cllr RJ Thornton, Cllr N Walsh, Cllr S Williams, with S Mann (Clerk), JE Foster (Deputy Clerk).

88 Apologies for Absence: Cllr C Plant (Leave), Cllr R Price, & W Mann (RFO).

89 Declarations of Interest: Members are requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

Cllr BT Price declared a personal interest in item 92.1

90 Confirmation of Minutes for:

90.1 Second Monthly Meeting of the Council on Monday 18th September 2023 were RESOLVED to be accepted.

91 Matters Arising

91.1 Free to Use ATM. Following the announcement of the Lloyds Bank & ATM closure the Clerk made enquiries regarding contingency alternatives in the event that the closure is confirmed. NoteMachine (via LINK) provide free to use – fully managed and installed ATM. The site provider paid commission / rental monthly to cover power and associated costs. The meeting RESOLVED to pursue the proposal subject to a site visit to determine options for a suitable On-Site / Off-Site location at City Hall frontage.

92 Council Property

92.1 Cross Square. Email dated 22nd September from PCC Highways Maintenance Supervisor reporting loose coping stones on the Memorial Garden wall was received by the meeting. It was RESOLVED to approach approved contractor for the required remedial works.

92.2 Cross Square Market. Alternative arrangement of the storage of Council Market Stalls (currently held in outbuildings situated in the car park that belongs to Lloyds Bank) in the event that the bank closure is confirmed. The Clerk also provided an update with regard to the age & condition of the existing stalls along with Market Manager recommendation for replacements. The price of replacing all 15 stalls (approximately £10,000) is substantial and the meeting agreed at this stage that further consideration be grounded on feasibility of acquiring grant funding to assist with project costs. It was also agreed that as the deadline for UK Shared Prosperity Fund applications was imminent (October 15th) that the second monthly meeting (October 16th) be postponed to assist with lowering the clerk's office workload.

92.3 City Hall Equipment. Recommendations provided by Cllr RJ Thornton for replacement clock & microphone were received by the meeting. It was RESOLVED to purchase the items at a cost of £225.

92.4 Multi Location Meetings. The meeting agreed that the associated costs in line with statutory requirements for the required equipment be kept to a minimum & the Clerk to pursue options accordingly.

93 Council Business

93.1 Key Management Policy. The meeting agreed that in the light of the anticipated security issues and insurance requirements that the policy should be introduced. The confusion over the use and return of the bunting by councillors and its subsequent disappearance from the Clerk's office and Caretakers House highlighted the need for a more "controlled" approach towards both access to council property and the use of its equipment.

93.2 Public Participation at Meetings Policy. The meeting RESOLVED to adopt the policy.

93.3 Model Standing Orders 2023 (Wales). The meeting agreed to adopt the Model Standing Orders in principle subject to appropriate amendments to suit the council's needs being incorporated at its earliest expediency.

93.4 Training Plan 2022-2027. The meeting agreed that in view of the costs associated with the plan that additional options be pursued in support of a later review and adoption by the council.

94 Correspondence

94.1 Letter dated 12th September addressed to Cllr FD John concerning water being discharged from the sewage outlet at Porthclais. Following a lengthy denouncement of the report the meeting requested the Clerk forward the complaint to Dwr Cymru Water Board / Natural Resources Wales & request the outlet's discharge data for the past 12 months – under the FOI Act. In addition, the meeting requested the Clerk obtain the original planning application for the Premier Inn and request PCNPA confirmation on whether the associated 106 obligation had been fulfilled – members recalled that the anticipated upsurge associated with the proposal had been taken into account and a contingency sewage infrastructure enhancement had been incorporated accordingly.

94.2 Email dated 19th September from former Mayor Mr C Taylor thanking The Mayor, Cllr ES Evans, The Mayor's Consort, Mr M Evans, and City Councillors for the invitation to attend recent civic service was received and noted by the meeting.

94.3 Email dated 19th September from St Davids Cathedral Music Administrator & Concert Bookings Manager requesting to place a banner across the High Street using the tethers used

for Christmas Lights during the St Davids Cathedral Festival May 2024 was received by the meeting. It was RESOLVED to approve the request subject to inclusion of observations made by members notably with regard to suitable outdoor mesh banner for use in high winds.

94.4 Email dated 26th September from local mobile sauna business requesting to pitch a sauna in Whitesands carpark during the autumn and winter months was received by the meeting. It was RESOLVED that the Clerk determine feasibility of the proposal with regard to required planning permission / restrictions.

95 Accounts

95.1 Internal Audit for September.

95.2 Financial Statements for September 2023.

95.3 Finance Committee Membership. It was RESOLVED to approve appointment of the Mayor, Cllr ES Evans.

Financial Report		September-23	
Balance @ Bank on	26-Sep-23		£212,314.34
LGA 1972 SEC 137 22/23 £12738		LGA 1972 Sec 214 Cemetery Maintenance	
Last month's donations		£0.00	Total donated 23/24
2023 / 2024	Total	£0.00	£0.00
Balance available		£12,738.00	
Income			
City Hall			£2,096
Whitesands (<i>Includes Café Rent (£2100)</i>)			£24,587
Market			£1,313
TOTAL			£27,996
Expenditure			£100+ Items
City Hall (ex Hall Manager Salary)		£1,082	
Whitesands		£5,435	
Office & Administration		£7,004	
Admin Staff Costs (Inc Hall Manager)		£0	
Street Furniture		£343	
Play Area		£113	
Events		£135	
Finance		£0	
Market		£710	
St Justinians		£1,805	
TOTAL		£16,627	£0
Addendum of Items of £100 plus Value is Attached			

ADDENDUM TO FINANCIAL REPORT TRANSACTIONS £100 PLUS											
											MONTH
											Sep-23
Hall	White Sands	St Furniture	Office Admin	Admin Staff	Play Area	Events	St Justinians	Finance	Market		
£100	Mayors Event Photography					£100					
£113	Play Area Painting & Repair				£113						
£150	Councillor Expenses		£150								
£150	Councillor Expenses		£150								
£159	Utilities										
£165	Market Attendant								£165		
£165	Market Attendant								£165		
£165	Market Attendant								£165		
£165	Market Attendant								£165		
£206	Cpouncil Tax										
£231	Utilities										
£280	Street Flowers					£280					
£465	St Justinians Toilets						£465				
£733	Car Park Attendant										
£1,214	Car Park Attendant										
£1,340	St Justinians Toilets						£1,340				
£1,592	Car Park Attendant										
£1,840	Car Park Attendant										
£6,394	Insurance 2023 / 2024		£6,394								
£15,626			£6,694	£0	£113	£100	£1,805	£0	£660		

96 County Councillors Report:

Cllr Bethan Price provided an update with regard to the ongoing issues this year once again referring to the unwelcoming appearance on entering St Davids from the Fishguard Road caused by impediments to maintenance of grass verges along Glasfryn road and also confirmed that a meeting to address the situation with EcoDewi was scheduled for 11th October.

Cllr Price informed the meeting that since its introduction 17th September the implementation of 20mph urban traffic zones had not given rise to any complaints being received by her from members of the community with members agreeing that these observations were a likely reflection of ongoing speeding complaints that this council had received from residents in recent years.

Cllr Price was delighted to report on her pleasure in meeting TRH Prince & Princess of Wales during their visit to St Davids Cathedral to commemorate the life of Her Late Majesty Queen Elizabeth II on the first anniversary of her death.

Cllr Price also thanked and congratulated all those involved in the huge success of the recent coffee morning held in the City Hall in aid of raising funds for Macmillan Cancer Support & Shalom House Palliative Care reporting that the funds collected at the event and shared equally between these charities had reached a grand total of £4000.

97 Reports from Members representing the Council:

97.1 Bws y Bobol: Fflecsi bus will continue in St Davids.

97.2 Coffee and Chat: Attendance continuing to rise.

97.3 EcoDewi / Bee Friendly: Forthcoming meeting 11th October.

97.4 Grants Development Committee: Meeting tbc.

97.5 Music and Arts Festival: Boia Festival 27th-29th October – permission to place banner at Cross Square agreed.

97.6 One Voice Wales: Nothing to report.

97.7 Oriel Y Parc: Nothing to report.

97.8 Police Surgery: Attendance very good – next surgery Thursday 5th October.

97.9 Porthclais Harbour Authority: Please see item 94.1.

97.10 Porthstinian Boat Owners Association: Nothing to report.

97.11 Porthmawr Surf Life Saving Club: Nothing to report.

97.12 St Davids Befrienders: Nothing to report.

97.13 St Davids Celebrations Group: Nothing to report.

97.14 St Davids Christmas Tree Association: Meeting Wednesday 4th October.

- 97.15 St Davids Day Centre for the Elderly: Members totalling 20. Fundraising event 18th October.
- 97.16 St Davids Matsieng Lesotho Link: Nothing to report.
- 97.17 St Davids Peninsula Tourist and Traders Association: Meeting 8th October / AGM 22nd November.
- 97.18 St Davids RFC: New Tenants.
- 97.19 Youth Drop In: Recommended.
- 97.20 Ysgol Penrhyn Dewi Governor: Open Day Saturday – installation of Learning Resource Centre for Additional Learning Needs.

Planning: Details of these can be found on the PCC NPA website.

- 9 NP/23/0466/TCA** T1 - Sycamore - Crown lift minor low branch to provide 1m clearance from/over monument, T2 - Ash – Fell, T3 - Ash – Fell, T4 - Ash – Fell, T5 - Elder – Coppice at 0.75 m, T8 - Sycamore - Foliage tip reduction to provide 1.5m clearance from/over monument, T9 - Sycamore - Foliage tip reduction of upper crown by up to 3m employing NTP to reduce wind loading, G2 - Willow - Remove partially failed section. Foliage tip reduction/lift to provide 1m clearance from/over monument, G8 – Sycamore - Foliage tip reduction/lift to provide 1.5m clearance from/over monument. St Davids Bishops Palace, The Close, St Davids, SA626PE. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

AOB

Items for information only:

- Cllr BS Sehmi: Revised plan drawings will be provided ahead of the next Caretaker House Committee Meeting later in the month.

Items for the next agenda:

- Cllr JT Jeremy: City Hall layout needs revision / hall capacity re fire safety & health and safety regulations.

There being no further business the meeting closed at 8.40pm

Signed

Date

Chair