

**Minutes of the Second Monthly Meeting of the Council on Monday 23<sup>rd</sup> October 2023 in the Memorial Hall at 7.00pm.**

**99 Apologies for Absence:** Cllr C Plant (Leave), Cllr DJ Griffiths, W Mann (RFO).

**100 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda and none were declared.

**101 Confirmation of Minutes for:**

101.1 Caretaker House Committee Meeting of the Council on Monday 25<sup>th</sup> September 2023 were RESOLVED to be accepted.

101.2 Monthly Meeting of the Council on Monday 2<sup>nd</sup> October 2023 were RESOLVED to be accepted.

**102 Public Participation:** Representations from members of the public in attendance about any business to be discussed. None.

**103 Matters Arising**

103.1 St Davids Library. PCC Head of Cultural, Leisure, Tourism and Registration Services' observations with regard to City Hall development options for relocation of Library were noted by the meeting. The consequence of this email means that the plans referred to in item 101.1 had been revised as per item 103.4 - *see below*

103.2 Redevelopment of Caretaker House. Councillors noted that there had been a number of options and observations for consideration presented to council on April 3<sup>rd</sup> (item 239.2) as per the Caretaker Committee Minutes dated 20<sup>th</sup> March. See also Extraordinary Meeting on 31<sup>st</sup> August (item 64). Some of these observations – including development options that minimise spending – had not been explored. 1 proposal possibly costing upwards of £300,000 submitted below as per the documents prepared by Cllr BS Sehmi:

103.2.1 Ground Floor Plan – Sketch 01 A - *see below*

103.2.2 First Floor Plan – Sketch 02 A - *see below*

103.2.3 Section – Sketch 03 A - *see below*

103.2.4 Brief rev B - *see below*

103.2.5 Fee Proposals rev A - *see below*

103.4 Community Engagement. Grant funding applications expect to see that projects have included community engagement. Councillors noted a typical scoring matrix which demonstrates the priority given to community engagement. Any applications for grant funding towards the Caretaker House development (other than repair and refurbishment) will expect to see evidence of community engagement. It was RESOLVED that the Clerk invite PCC Head of

Cultural, Leisure, Tourism and Regeneration Services & PLANED for discussions with council in January 2024 regarding public consultation strategy to assist with the development.

#### **104 Remembrance Sunday**

Remembrance Parade on Sunday 12th November 2023 at 10.20am from Oriol Y Parc Car Park.

- 104.1 Remembrance Parade Programme – a draft copy of the programme received from Parade Leader, Mr John Williams was noted by the meeting.
- 104.2 RAFA Club Buffet Reception – St Davids and Solva RAFA Club email dated 18<sup>th</sup> October with regard to financial cost and SDCC contribution was received – it was RESOLVED to contribute £400 towards the occasion 2023.

#### **105 Christmas Events 2023** – The meeting RESOLVED to agree the following arrangements:

- 105.1 Christmas Tree Lighting Ceremony and Father Christmas' Grotto – Saturday 2<sup>nd</sup> December.
- 105.2 Community Award – to be announced at Civic Reception.
- 105.3 December meeting – Monday 4<sup>th</sup> December.
- 105.4 Civic Reception – Friday 8<sup>th</sup> December.
  - 105.4.1 Light refreshments to include Mulled Wine & Mince Pies.
  - 105.4.2 Entertainment – Clerk to make enquires with Carnival Rock Band & School of Rock.
- 105.5 Christmas Market – Saturday 9<sup>th</sup> December – to be confirmed in due course as the market is subject to numbers.
- 105.6 Senior Citizens Christmas Lunch – Wednesday 13<sup>th</sup> December.
  - 105.6.1 Catering arrangement to be confirmed with Cllr N Walsh as per 2022.
  - 105.6.2 Entertainment – Cathedral Bell Ringers & Choristers & pupils of YPD.
  - 105.6.3 Purchase food and sundries.
- 105.7 Window decoration competition – Monday 18<sup>th</sup> December.
- 105.8 City Hall
  - 105.8.1 Indoor Christmas Lights – replacement icicles – quote from LITE £59 per set - approved.
  - 105.8.2 Artificial Christmas Tree – Budget of £500 agreed and to purchase a new tree.
- 105.9 Christmas tree – cost of £295+VAT from Newbridge Nursery - approved.

**Planning: Details of these can be found on the PCC NPA website.**

**106 NP/23/0504/TCA** Crown reduction of 3 sycamore trees. 44 Goat Street, St Davids, SA626RQ. The meeting considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

**AOB**

**Items for information only:**

Cllr FD John: Cross Square replacement pump ordered – ex councillor had previously offered to assist with payment.

Cllr FD John: Maintenance started St Davids Sign on Fishguard Road.

Cllr FD John: Schedule for street signage maintenance update required.

**Items for the next agenda:**

Cllrs FD John & BT Price: Emergency equipment update required.

There being no further business the meeting closed at 8.45pm

Signed .....

Date .....

Chair