

Minutes of the Annual Meeting of the City Council on Monday 9th May 2022 at 6.30pm in the Memorial Hall

Present: Mayor RJ Thornton, Deputy Mayor ES Evans, D Griffiths, J Jeremy, FD John, B Lloyd, C Plant, BT Price, R Price, BS Sehmi, S Williams, with S Mann (Clerk) and W Mann (Responsible Finance Officer).

- 1. Apologies for Absence:** N Walsh.
- 2. Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.
- 3. Confirmation of Minutes** of the Meeting of 18th May 2021 were RESOLVED to be approved. Except item 5.2 should read Cllr FD John.
- 4. Matters arising** from those minutes. NOT SURE.
- 5. Elections:** -
 - 5.1. Mayor. It was RESOLVED to appoint Cllr RJ Thornton as the Mayor of St Davids.
 - 5.2. Deputy Mayor. It was RESOLVED to appoint Cllr ES Evans as Deputy Mayor of St Davids.
- 6. Appointments:** - the following appointments were RESOLVED to be approved.
 - 6.1. Appointment of Mayoress or Consort: Mrs Rebecca Thornton.
 - 6.2. Mayor's Chaplain: Reverend Canon Leigh Richardson
 - 6.3. Flagmaster: Former Malcolm Gray
 - 6.4. Deputy Flagmaster: S Robinson / R Thornton
 - 6.5. Press Officer: Clerk / Deputy Clerk
 - 6.6. Internal Auditor: Mr P Evans
- 7. Election to Committees:**
 - 7.1. Staff Committee:
 - 7.1.1. Staff Performance Review: undertaken by full Council.
 - 7.1.2. Staff Annual Appraisal - Chaired by the Mayor: Cllr Evans, Cllr Jeremy, Cllr John, Cllr Thornton, Cllr Williams.
 - 7.2. City Council led Groups:
 - 7.2.1. St Davids Day Celebration Group – Cllr B Price, Cllr Sehmi.
 - 7.3. Youth Drop In Centre Committee – Cllr John, Cllr R Price, Cllr Sehmi, Cllr Thornton.
 - 7.4. Grant Development Committee – Cllr John, Cllr Lloyd, Cllr Sehmi, Cllr Thornton, Cllr Williams.
 - 7.5. City newsletter – editorial arrangement. Mr Christopher Taylor as editorial assistant - £200 per issue of St David City News. Clerk to confirm.
- 8. Council Representatives to other Bodies**
 - 8.1. St Davids Christmas Tree Association – Cllr Evans, Cllr Thornton, Cllr Williams, Cllr Price.
 - 8.2. Dr Jones's Charity –
 - 8.3. Porthclais Harbour Authority – Cllr John, Cllr R Price.
 - 8.4. Porthmawr Surf Life Saving Club – Cllr Griffiths, Cllr B Price.
 - 8.5. Porthstinian Boat Owners Association – Cllr John, Cllr R Price, Cllr D Griffiths.
 - 8.6. St Davids Peninsula Tourist Association – Cllr Evans, Cllr Jeremy, Cllr Lloyd.
 - 8.7. The Dawrog Management Committee – Cllr Evans, Cllr Williams.
 - 8.8. Ysgol Penrhyn Dewi Governor – Cllr Thornton.

- 8.9. St Davids - Matsieng Lesotho Twinning Group – Cllr B Price, Cllr Sehmi, Cllr Thornton.
- 8.10. Oriel Y Parc Stakeholder Group – Cllr Sehmi, Cllr Williams.
- 8.11. St Davids Day Centre – Cllr B Price, Cllr Williams.
- 8.12. Bws Y Bobl Committee – Cllr B Price, Cllr Williams.
- 8.13. Rediscovering Ancient Connections – Cllr Lloyd, Cllr Sehmi, Cllr Thornton.
- 8.14. One Voice Wales – Cllr Jeremy, Cllr Thornton.
- 8.15. Eco Dewi / Bee Friendly Group – Cllr Lloyd, Cllr Plant, Cllr Thornton.
- 8.16. Naas Twinning – Cllr B Price, Cllr Sehmi.
- 8.17. St Davids RFC – Cllr Lloyd, Cllr R Price.
- 8.18. St Davids Befrienders – Cllr Sehmi, Cllr B Price, Cllr Thornton.

9. Finance:

- 9.1. Report by the Responsible Finance Officer:

RFO'S Report for year ended 31/03/22

The report for last year clearly illustrated the impact of the COVID restrictions and so we began the 2022 year with a certain amount of trepidation.

As it turned out 2022 was a particularly good year financially and Council income was higher than we could have anticipated. As the 2022 year progressed Covid restrictions became more relaxed during the crucial "holiday season" resulting in a significant "surge" in car park receipts.

Hall receipts however continued to be low during 2022 because of "internal" covid restrictions and although bookings were higher than 2021, they have not returned to its pre-covid levels.

Against this backdrop of course - because of Covid - the Council's civic functions for the year were again dramatically reduced and consequently our overall expenditure was significantly less.

The headline figure is that the Council started off the 2022 year with cash reserves of £39312 and the Council ends the year with a balance of £108025. This should allow a strong buffer to be built for future projects that might be considered.

If any member of the Council would like more detailed information from the accounts, prepared to the 31st of March 2022, I am happy to arrange for that. In the meantime, I commend the accounts to you and confirm that all the information requested for inclusion in the External Audit has been prepared and is ready to be sent off for analysis, after acceptance by the Council.

W Mann
30/04/2022

28/04/2022

St Davids City Council


14:00

Balance Sheet as at 31st March 2022

31st March 2021		31st March 2022
	Current Assets	
158	VAT	0
39,312	Lloyds Current A/c	108,025
<u>39,470</u>		<u>108,025</u>
39,470	Total Assets	108,025
	Current Liabilities	
0	VAT	1,574
<u>0</u>		<u>1,574</u>
39,470	Total Assets Less Current Liabilities	106,451
	Represented By	
39,470	General Reserve	106,451
<u>39,470</u>		<u>106,451</u>

The above statement represents fairly the financial position of the authority as at 31st March 2022 and reflects its Income and Expenditure during the year.

Signed :
Chairman



Date : 9th May 2022

Signed :
Responsible
Financial



Date : 9th May 2022

St Davids City Council		
Income and Expenditure Account for Year Ended 31st March 2022		
31st March 2021		31st March 2022
	Operating Income	
130	City Hall	3,407
131,581	Whitesands	233,120
13,132	Office & Administration	4,081
10,981	Admin Staff Costs	0
1,314	Events & Market	3,160
157,138	Total Income	243,768
	Expenditure Summary	
2,376	Salary - Caretaker	2,365
18,089	Salary - Clerk	19,447
3,431	Salary - RFO	7,496
17,605	Salary - Assistant Clerk	18,532
13,551	Tax & NI	13,648
2,246	Pension contributions	2,401
57,298	Sub Total	63,889
	Running Costs	
11,864	City Hall	18,194
36,241	Whitesands	49,995
0	Street Furniture	3,843
16,163	Office & Administration	19,071
7,254	Admin Staff Costs	1,426
4,502	Play Area	5,197
18,010	Events & Market	20,441
1,596	St Justinians	1,116
(927)	Finance	(6,384)
152,002	Total Expenditure	176,788
	General Fund Analysis	
34,334	Opening Balance	39,470
157,138	Plus : Income for Year	243,768
191,473		283,238
152,002	Less : Expenditure for Year	176,788
39,470		106,451
0	Transfers TO / FROM Reserves	0
39,470	Closing Balance	106,451

9.2. The above Annual report by the Responsible Finance Officer was received and RESOLVED to be approved.

9.3. The accounts for the year ending 31st March 2022 were received and RESOLVED to be approved.

9.4. Appointment of Council Signatories for Bank Account – it was RESOLVED to appoint Cllrs ES Evans, J Jeremy and FD John.

10. Mayor’s Business:

10.1. Civic Service & Reception – The meeting agreed to defer a decision to the meeting in September.

11. Council Constitution, Procedure and Governance

11.1. Standing Orders – It was RESOLVED to retain the current Orders.

11.2. Financial Regulations – It was RESOLVED to retain the current Regulations.

12. Constituents matters

12.1. NONE.

There being no further business the meeting closed at 7.00pm

Signed
Chair

Date