

**DRAFT Minutes of the Meeting of the Grants Committee on Monday 29<sup>th</sup> April 2024 in the Drop in Centre at 5.00pm**

**Present:** Cllr F John, Cllr B Lloyd, Cllr B Sehmi, Cllr R Thornton and J Foster (Deputy Clerk).

- 1 Apologies for Absence:** Cllr B Price and Cllr R Price
- 2 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda. There were none.
- 3 Confirmation of Minutes for:**
  - 3.1 Grants Committee Meeting on Tuesday 5<sup>th</sup> March 2024 were RESOLVED to be approved.

**Matters Arising**

- 4 COMMITTEE STRUCTURE & TERMS OF REFERENCE.** Fundamental aspect of good governance is having robust Terms of Reference to ensure that the Council's Committees operate effectively, transparently, and in alignment with their intended purpose. Committees to consider the key elements to be included (such as the committee's purpose, responsibilities, and structure etc) for consideration at the Annual Meeting of the Council being the established time for reviewing and agreeing existing committees and their Terms of Reference. Clerk's DRAFT Grants Committee Membership and Terms of Reference. The meeting reviewed the document and it was RESOLVED to request one amendment to item b, to remove the words 'Finance Committee' from the terms. Members further agreed for the Deputy Clerk to clarify whether item e would need to be included.
- 5 COUNCIL PRIORITIES** Members updated their list of priorities, all of which would be investigated by the Grants committee and put forward to full Council when potential funding becomes available.
  - 5.1 Footpath at Waun Fawr Playing Field – St Davids Rugby Club e-mail of 21<sup>st</sup> April 2024 together with proposed footpath drawings were received by members. Members agreed a provisional location for the footpath. It was RESOLVED for the Deputy Clerk to arrange a site visit with PPC Play Area Inspector to discuss the proposed footpath and the presence of Japanese Knotweed. It was further RESOLVED to arrange a meeting with St Davids Rugby Club representatives to discuss the proposed location and to determine whether there is adequate space to allow for a footpath adjacent to the rugby pitch.

The Deputy Clerk advised members that there may be Enhancing Pembrokeshire Grant monies still available from the original pump track application to utilise for the proposed footpath and that an update would be provided from the Clerk in due course. This would be subject to community consultation.

It was further RESOLVED for the Deputy Clerk to investigate the cost of additional insurance to cover a footpath that is adjacent to a children's play area.

5.2 Kitchen Refurbishment – Members RESOLVED to remove this item from the list as this could be included as part of the Caretakers house development in the future.

5.3 Mini Bus in lieu of Land Train. It was RESOLVED to liaise with County Councillor, Bethan Price regarding the new bus timetable and to request that the first stop at the Cathedral is reinstated for next season.

5.4 Solar Panel – City Hall Premise – Members RESOLVED to remove this item from the list.

5.5 Digital Screens. The Deputy Clerk advised members that the orientation maps were in the process of being updated for the 2024 season.

5.6 Scout Hut – Members RESOLVED to remove this item from the list until a final decision regarding the Community Asset Transfer has been decided by Full Council.

5.7 Projector and Screen. Suggestions from members to purchase a mobile projector and to incorporate a fixed screen and projector into the plans for the Caretakers house development. It was RESOLVED to request that a mobile projector is included as an item on the agenda for the next meeting of the City Council.

5.8 Benches - It was RESOLVED for Cllr Bira Sehmi to investigate potential options.

5.9 Skate Park – Members RESOLVED to remove this item from the list.

5.10 Solar Lights at Waun Fawr. The Deputy Clerk advised members that the damage to the two solar lights had been reported to Dyfed Powys Police and the information had also been sent to the City Council's insurance company. An update on the matter would be provided in due course.

## 6 GRANT FUNDING Please find below a list of some of the grant funding that is currently available:

### 6.1 South Hook LNG

The South Hook LNG Community Fund remains open to groups running projects to benefit people and communities in Pembrokeshire.

Funding is available to projects under the four funding priorities of Wellbeing, Education, Environment and Safety. Groups can apply under Tier 1 up to £500 or Tier 2 funding of up to £5,000. Please get in touch to discuss any potential applications by emailing [development@pavs.org.uk](mailto:development@pavs.org.uk).

### Funding Deadlines 2024

- Monday 20th May
- Monday 2nd September
- Monday 4th November

*NB Previously received funding for safety matting*

**6.2 The Enhancing Pembrokeshire Grant**

The purpose of the Enhancing Pembrokeshire Grant is to offset the negative impacts of second home ownership in Pembrokeshire communities. Funding is available for projects that address issues arising from second home ownership and which further one or more of the Council's (ie Pembrokeshire County Council) 2023-2028 Corporate Goals, structured around the following 2023-2028 Well-being Objectives:

- Improve the provision of education and learning, equipping learners with lifelong skills and knowledge for the future
- Appropriate provision of care and support, focusing on prevention and ensuring vulnerable people are safe.
- Deliver economic ambition through supporting growth, jobs and prosperity and enable the transition to a more sustainable and greener economy.
- Initiatives that deliver decarbonisation, manage climate adaptation and tackle the nature emergency.
- Projects that support communities and build active, resourceful, connected, sustainable and creative places to live.
- Activity that supports the Welsh language within communities.

In addition, projects should show the following:

- Support from the local community and partner organisations through appropriate consultation.
- They are well thought out, have clear financial plans and can be delivered.
- They consider future sustainability.
- They add value to existing activities and are complementary to other projects and initiatives.
- Through consultation, that they meet current and future needs and opportunities in their communities.
- They have considered how the project can benefit those who share protected characteristics.

There is £700,000.00 available through the Enhancing Pembrokeshire Grant for financial year 2023-2024. This has been split into small and large community projects. We welcome applications from groups and organisations working in Pembrokeshire.

- A total of £300,000.00 has been allocated to support small grant requests up to £15,000.00, although total project costs may be more than this.
- A total of £400,000.00 has been allocated to support large grant requests up to £100,000.00, although total project costs may be more than this.
- We will consider funding up to 80% of total eligible project costs. Match funding can be 'in kind', cash or a combination of both and must be in place before your project starts, but does not need to be in place before you make an application into the Enhancing Pembrokeshire Grant.

**Funding**

*NB Previously received funding for Solar lighting at Waun Fawr playing field.*

**6.3 The National Lottery Award for All Wales**

**We can fund projects that'll do at least one of these things:**

- bring people together to build strong relationships in and across communities
- improve places and spaces that matter to communities
- help more people to reach their potential, by supporting them at the earliest stage
- support people, communities and organisations facing more demands and challenges because of the cost-of-living crisis.

**Area**

Wales

**Suitable for**

Voluntary or community organisations

**Funding size**

£300 to £20,000

**Application deadline**

Ongoing

**4.5 The National Lottery – People and Places Large grants (medium grant also available)**

Funding from £100,001 to £500,000 for projects where people and communities are working together and using their strengths to make positive impacts on the things that matter to them the most. We're here to help and want to talk to you about your ideas to support communities to adapt, recover and thrive.

**Area**

Wales

**Suitable for**

Voluntary or community organisations, Public sector organisations

**Funding size**

£100,001 to £500,000

**Total available**

Up to £23 million in the current financial year

**Application deadline**

Ongoing

There being no further business the meeting closed at 6.05pm

Signed .....  
Chair

Date .....