

**Minutes of the Meeting of St Davids City Council General Purposes Committee on Tuesday 16th July 2024 in the Council Chamber at 12.30pm.**

**Present:** Cllr JT Jeremy (Chair), Cllr BS Sehmi, & Cllr RJ Thornton, with S Mann (Clerk).

**13 Apologies for Absence:** Cllr DJ Griffiths.

**14 Declarations of Interest:** None.

**15 Confirmation of Minutes for:**

- a. Meeting of the General Purposes Committee of Council on Thursday 2nd May 2024 were RESOLVED to be approved.

**16 Public Representations from members of the public in attendance about any business to be discussed:** None.

**17 Matters Arising**

- a. **Disclosure and Barring Services.** DBS Cymru has responded in full to SDCC's request. The City Council can now consider adopting the reviewed DBS policy. The committee RESOLVED to approve the DBS Policy and recommend its full adoption by the City Council at the next council meeting. In addition, the committee recommend the policy would require recording members' confirmed DBS certificates in the full council meeting minutes for transparency.

b. **St Davids City Council Training Plan Review.**

- i. Training Plan Adopted May 2024. *See below*
- ii. One Voice Wales Training Modules 2024. *See below*

The committee reviewed training modules available through One Voice Wales and Pembrokeshire County Council. It was RESOLVED to instruct the Clerk to draft a St Davids City Council Training Matrix, tailored to each committee's focus, and including broader recommendations for all council members.

- c. **St Davids City Council Insurance Schedule Review:** Minimising Coverage Issues Through Security Standards.

- i. Insurance Schedule. *See below*
- ii. Summary of Clause 240.3 Property – contents clauses in full. *See below*

The committee RESOLVED to instruct the Clerk contact the Fire Safety Authority for Pembrokeshire and request a site visit at City Hall premises to assess compliance with insurance criteria. This step aims to inform risk assessments and to be referred for future revisions of the Hall Booking Form by the City Council Hall Management Committee.

There being no further business the meeting closed at 1.15pm.

Signed .....

Date .....

Chair