

**Minutes of the Meeting of St Davids City Council General Purposes Committee on Monday 22nd July 2024 in the Council Chamber at 2.00pm.**

**18 Apologies for Absence:** None.

**19 Declarations of Interest:** Members were requested to declare both pecuniary interests (financial interests) and non-pecuniary interests (personal or prejudicial interests) that could influence their decision-making in relation to items on the agenda. This declaration ensures that other councillors and the public are aware of potential conflicts. None.

**20 Confirmation of Minutes for:**

- a. Meeting of the General Purposes Committee of Council on Tuesday 16th July 2024 were RESOLVED to be approved.

**21 Public Representations from members of the public in attendance about any business to be discussed:** None.

**22 Whitesands Car Park: Review of Commercial Trading Vehicle Parking Arrangements**

- a. Correspondence with Ice Cream Concession on Unauthorised Parking and Customer Queue Management Barriers. *See below*
- b. Stakeholder Feedback on Beach Parking and Commercial Activity Integration. *See below*
- c. Whitesands Carpark Risk Assessment – Commercial Trading Layout & City Council - Insurer Communication. *See below*
- d. Communication with British Parking Association Regarding Recommended Parking Bay Dimensions as per BPA Guidelines. *See below*
- e. Whitesands Car Park Layout - Historical and Current Configurations.
  - i. Commercial Trading Practices: 2021 Evaluation Applicable Until 2024. *See below*
  - ii. 2024 Plan for Whitesands Car Park: Layouts Implemented for Disabled Parking and Commercial Activity. *See below*

- iii. Whitesands Car Park Trading Unit Layout: Compliant with PCNPA Pre-Application Guidance for Change of Use Permit - Incorporating BPA's Recommended Parking Bay Dimensions for 2024. *See below*

To improve car park safety and management, the Committee identified unauthorised parking in a non-designated location as a concern. To address this and keep the area clear for emergency vehicles, it was RESOLVED to extend the existing hatched area and the Clerk was instructed to arrange this minor health and safety modification as soon as possible.

After reviewing recent car park visits and past season data, the committee RESOLVED to hold off on recommending any immediate changes. However, the Committee acknowledged the need for a future layout overhaul to address various concerns. This revamp will consider the British Parking Association's 2024 guidelines for larger parking bays. The Committee instructed the Clerk to obtain a quote from PCC's Design Team, who are equipped to handle this service.

To prepare for the 2025 season, it was RESOLVED to instruct the Clerk to gather information. This includes legal advice to ensure the City Council has the authority to enforce new parking rules. This information will be used to create a written notice for the 2025 car park passes, tickets, and terms and conditions. The notice will clearly outline what is permitted and prohibited for parkers, and what consequences the City Council will enforce for desecrations.

In addition, the Committee RESOLVED to direct the Clerk to contact the PCC Traffic Wardens, who patrol the highway near the car park slipway, for an update. Specifically, to enquire about any recent reports of obstructions on the highway that might hinder emergency vehicles reaching the slipway.

Finally, the Committee RESOLVED to direct the Clerk to contact PCNPA to verify that the tender holder for the Whitesands Carpark is complying with all terms and conditions of their 2024 tender agreement.

There being no further business the meeting closed at 3.15pm.

Signed .....

Date .....

Chair