

Minutes of the Monthly Meeting of the Council on Monday 1st July 2024 in the Council Chamber at 7.00pm.

Present: Mayor Cllr BS Sehmi, Cllr W Chant, Cllr JT Jeremy, Cllr B Lloyd, Cllr BT Price (attended the meeting remotely, but unable to participate due to technical difficulties), Cllr R Price & Cllr RJ Thornton, with S Mann (Clerk), JS Foster (Deputy Clerk) & W Mann (RFO).

34 Apologies for Absence. Members were requested to directly inform the Clerk of any absences, in order to formally register their apologies and keep an accurate record of attendance.

- a. Apologies received for approval: Cllrs ES Evans, DJ Griffiths, FD John & S Williams.
- b. Absent without apology: None.

35 Declarations of Interest: Members are requested to declare both pecuniary interests (financial interests) and non-pecuniary interests (personal or prejudicial interests) that could influence their decision-making in relation to items on the agenda. This declaration ensures that other councillors and the public are aware of potential conflicts.

Cllrs B Lloyd & R Thornton declared a personal interest in item 41b.

36 Confirmation of Minutes for:

- a. Community Meeting of the Council on Monday 3rd June 2024 were RESOLVED to be approved.
- b. Monthly Meeting of the Council on Monday 10th June 2024 were RESOLVED to be approved.
- c. Second Monthly Meeting of the Council on Monday 17th June 2024 were RESOLVED to be approved.

37 Public Representations from members of the public in attendance about any business to be discussed: None.

38 Matters Arising

- a. **Disclosure and Barring Services.** DBS Cymru has responded in full to SDCC's request. The City Council can now consider adopting the reviewed DBS policy. This item was deferred to be reviewed by the General Purposes Committee.
- b. **PCNPA Consultation on Camping and Caravan Site Developments.** Response received from PCNPA with regard to SDCC's enquiry regarding their recent proposal to enact an Article 4 direction within the park boundaries, specifically focused on how this proposal would affect pop-up campsites operating under the existing 28-day rule and the potential consequences for landowners who use their fields for temporary purposes. The meeting RESOLVED to oppose the proposal.

39 Council Property

- a. **Memorial Playing Field.** The playing field inspection by PCC (as per our Service Level Agreement) identified a maintenance issue that needs to be addressed. The meeting RESOLVED to instruct the Clerk's office to obtain quotes for necessary remedial work and enquire with PCC with regard to allocating Section 106 funds accordingly.
- b. **Whitesands Commercial Trading.** The National Park Authority (PCNPA) has recently informed us that they will only allow one trading concession per car parking space. This wasn't mentioned before we submitted our application, but came up during discussions about the RNLI storage container location. We've agreed on a new location for the container, and PCNPA has dropped their requirement to have it in the car park. From our council's perspective, PCNPA is now willing to approve a maximum of 5 trading concessions, each taking up the space of 5 standard parking bays. Since the ice cream stall already uses 2 standard bays, the remaining 3 concessions will be limited to the remaining 3 standard bays. The meeting acknowledged the planning application update and it was RESOLVED to instruct the Clerk to proceed accordingly.

40 Accounts

- a. Internal Audit for May 2024 was RESOLVED to have been completed successfully.
- b. The accounts for June 2024 were presented to the meeting and it was RESOLVED that these statements are approved.

Financial Report			June-24	
Balance @ Bank on	25-Jun-24			£156,353.93
LGA 1972 SEC 137 24/25 £16939			LGA 1972 Sec 214 Cemetery Maintenance	
Last month's donations		£0.00	Total donated 24/25	£0.00
2024 / 2025	Total	£2,250.00		
Balance available		£14,689.00		
Income				
City Hall				£410
Whitesands (Includes Café Rent (£2100))				£11,593
Market				£792
St Justinians				£571
TOTAL				£13,366
Expenditure				
			£100+ Items	
City Hall (ex Hall Manager Salary)		£1,549		£1,146
Whitesands		£3,416		£3,416
Office & Administration		£459		£230
Admin Staff Costs (Inc Hall Manager)		£317		£317
Street Furniture		£302		£302
Play Area		£0		£0
Events		£777		£672
Finance		£0		£0
Market		£360		£360
St Justinians		£920		£920
TOTAL		£8,100		£7,363
Addendum of Items of £100 plus Value is Attached				

41 Correspondence

- a. Email dated 21st June (and Clerk's response 24th June) from visitor to St Davids expressing frustration by the lack of readily available bicycle racks in St David's. The meeting acknowledged the update, which included confirming the availability of spare bike racks. It was RESOLVED to direct the Clerk to contact property owners in and around St Davids, enquiring about their willingness to allow SDCC the installation and maintenance of additional bike racks. The Clerk will also obtain quotations for these installations.
- b. Email dated 24th June from Cllr B Lloyd proposing to organise a children's activities event at Brynteg Play Area (owned and managed by PCC), requesting City Council support for the event through a £250 donation to cover the expenses of a reputable and insured provider. In accordance with Section 137 and as advised by the RFO, to ensure the most effective use of resources and demonstrate a direct benefit to the community, the meeting RESOLVED to approve a conditional donation of £250 to The St Davids Befrienders charity. This conditional donation is subject to The St Davids Befrienders submitting a written request for the £250 donation outlining how the funds will be used to directly benefit the community in relation to Cllr Lloyd's initiative. Upon receipt of the written request, the City Council will then process the donation to The St Davids Befrienders charity.
- c. Email dated 24th June from Ajay Owen, Chair, Force Coordinator, and Development Lead for the Neighbourhood Watch Network in Dyfed-Powys, leading an initiative to create a collaborative network in Dyfed-Powys. This network will connect various community stakeholders to work together towards a safer and more engaged community. It was RESOLVED to endorse the initiative by means of sharing posts on the City Council's social media platforms.

42 County Councillors Report

The County Councillor's Report was not received due to technical issues.

43 Reports from Committees

- a. Caretaker House Committee: At its recent meeting, the project brief was revised, and Cllr BS Sehmi agreed to update it. The next meeting is planned to take place once the newly engaged third architect provides project details, which will be considered alongside those of the initial two confirmed architects.
- b. City Hall Committee: Next meeting TBC.
- c. Community Engagement Committee: Cllr B Lloyd informed members that she had requested model documents from a neighbouring council.
- d. Finance Committee: Next meeting TBC.
- e. General Purposes Committee: Next meeting TBC.
- f. Grants Development Committee: Next meeting TBC.
- g. Market Committee: Next meeting TBC.
- h. Scout Hut Committee: Next meeting TBC.
- i. Staffing Committee: The Committee is currently conducting the annual appraisals.

44 Reports from Members representing the Council

- a. Coffee and Chat: Progressing.
- b. EcoDewi / Bee Friendly: Nothing to report.
- c. One Voice Wales: The next meeting is the Area Committee & AGM scheduled for July 11th.
- d. Oriol Y Parc: Nothing to report.
- e. Pembrokeshire Peninsular Stakeholder Group: The Peninsula Working Group convened on June 27th and scheduled a meeting of the three peninsula wards to finalise a document for consideration by SDCC to facilitate a Peninsula-wide surgery.

- f. Police Surgery: On Thursday, June 27th, 2024, there was a Community Meeting that brought together numerous concerned local residents.
- g. Porthclais Harbour Authority: No updates to report.
- h. Porthstinian Boat Owners Association: Ongoing remedial improvements to the slipway.
- i. Porthmawr Surf Life Saving Club: Upcoming Surf Competition next weekend.
- j. St Davids Befrienders: A recent meeting discussed grant funding that was recently awarded.
- k. St Davids Christmas Tree Association: Nothing to report.
- l. St Davids Day Celebrations Group: Nothing to report.
- m. St Davids Day Centre for the Elderly: Nothing to report.
- n. St Davids Festivals: Tickets for the Boia Festival in October are selling out.
- o. St Davids Matsieng Lesotho Link: Students are visiting St Davids.
- p. St Davids Peninsula Tourist and Traders Association: The next meeting is scheduled for July 13th.
- q. St Davids RFC: A recent grant application aims to complete the necessary funding required of the Floodlight Appeal, allowing for evening matches at the RFC.
- r. Youth Drop In: Progressing.
- s. Ysgol Penrhyn Dewi Governor: Students attended the Y Senedd Climate Change event.

Any Other Business

Items for information only:

- Cllr BS Sehmi: SDCC website updating including social media links.
- Cllr BS Sehmi: Mayoral hat replacement; the Clerk's office will enquire with a specialist dry-cleaning company.
- Cllr BS Sehmi: The mayoral chain requires repair; Cllr BS Sehmi will assist in determining the necessary remedial work.

- Cllr JT Jeremy: Discharged planning restrictions announced on June 13th for the 2016 approved planning application at 34 High Street St Davids.
- Cllr W Chant: St Davids Recycling Centre enquiry regarding the Fishguard Recycling Centre FOI submission; the Clerk confirmed submission and will provide an update at the upcoming meeting.

Items for the next agenda: None.

There being no further business the meeting closed at 8.25pm

Signed

Date

Chair