

**Minutes of the Meeting of St Davids City Council Community Engagement Committee on Thursday  
23rd January 2025 in the Council Chamber at 10.00am.**

**Present:** Cllr S Foster, Cllr B Lloyd, & Cllr RJ Thornton (Co-Opted Member), with S Mann (Clerk).

- 1 Election of Chair:** Cllr B Lloyd.
- 2 Apologies for Absence:** Cllrs ES Evans, & BT Price.
- 3 To approve co-option of a member to the Community Engagement Committee to ensure quorum can be achieved in accordance with Standing Order 8(d)(v):** Cllr RJ Thornton.
- 4 Declarations of Interest:** None.
- 5 Public Representations:** None.
- 6 To approve Draft Terms of Reference for the Community Engagement Committee:** Approved for adoption.
- 7 Review of Previous Action Plan Achievements**
  - a. To review and document progress on actions from the 2012 Community Action Plan:  
*See below*
  - b. To prepare feedback for presentation at the Community Engagement Event on 25th January: *See below*
  - c. To delegate responsibilities for completing the review: *See below*
- 8 Development of Community Profile**
  - a. To discuss approach for compiling community data (health/crime/deprivation statistics): Deferred to next meeting.
  - b. To assign responsibilities for data collection and analysis: Deferred to next meeting.
  - c. To agree format and timeline for completion before 25th January event: *See below*
- 9 Planning for Community Engagement Event (25th January)**
  - a. To confirm arrangements for presenting Action Plan feedback: *See below*
  - b. To agree format for sharing Community Profile information: *See below*
  - c. To confirm practical arrangements for the event: *See below*

The meeting conducted a comprehensive review of the 2012 Community Action Plan. A detailed examination of past actions was undertaken, with the responsibility for finalising the written record and formatting of the review delegated to the Clerk. Specific attention was given to preparing feedback for the upcoming Community Engagement Event on 25th January.

For the Community Engagement Event planning, Cllr B Lloyd was confirmed to present Action Plan feedback. The Clerk was instructed to finalise and circulate the format for sharing Community Profile information. Practical arrangements for the event were to be managed by Tom Moses from Together for Change/PLANED.

**Any Other Business:**

- Cllr B Lloyd: YPD engagement – see SDCC Minutes 20th January.

**Date of Next Meeting:** TBC.

There being no further business the meeting closed at 11.30am.

Signed .....

Date .....

Chair