

**Minutes of the Meeting of St Davids City Council Market Committee on Tuesday 3<sup>rd</sup> September 2024  
in the Drop In Centre at 1.00pm.**

**Present:** Mayor Cllr BS Sehmi, Cllr ES Evans, Cllr BT Price, with JE Foster (Deputy Clerk)

- 1 Election of Chair:** Cllr Bethan Price
- 2 Apologies for Absence:** Members were requested to directly inform the Deputy Clerk of any absences, in order to formally register their apologies and keep an accurate record of attendance.
  - a. Apologies received for approval: Cllr B Lloyd
  - b. Absent without apology: None.
- 3 Declarations of Interest:** There were none
- 4 Confirmation of Minutes for:** St Davids City Council Market Committee meeting on 12<sup>th</sup> February 2024 were RESOLVED to be approved.

**Matters Arising**

**5 Terms of Reference.** Members reviewed the document and agreed to make a few minor amendments. It was RESOLVED for the amendments to be made to the TOR by the Deputy Clerk for approval at the next meeting of the Full Council.

**6 Draft Market Allocations Policy and Draft Farmers Market Stallholder Selection (Points System) –** St Davids City Council market booking form together with Haverfordwest Market Criteria were received. Members thoroughly reviewed the first draft of the St Davids City Council Market Allocations Policy and several amendments were agreed.

It was RESOLVED for the Deputy Clerk to amend the Allocations Policy accordingly and for the Market Committee to review these changes before the document can be included for approval at a meeting of the Full Council. Members agreed for the St Davids Market booking form to be updated in line with the new allocations policy - a copy of which will also be included for approval at a meeting of the Full Council.

Members further RESOLVED not to proceed with the proposed Farmers Market Stallholder Selection (Points System) as they agreed it would over complicate the process of allocating stalls.

**7 Parking Issues for Market Stall Holders when unloading/loading –** please see St Davids Market Stall holder e-mail of 3<sup>rd</sup> June 2024 regarding a Penalty Charge Notice (PCN) together with copy of their

appeal letter and copy letter from PCC confirmation that the PCN has been cancelled. It was RESOLVED to recommend that the City Council formally write to PCC and request that some discretion is given to stall holders of the St Davids market, to enable them to load/unload their produce on to the Cross Square on Thursdays (mornings and afternoons) from March through to October.

**8** Request for a stall at the market to sell books – Stall Holder e-mail of 9<sup>th</sup> May 2024 was received. Members agreed that the aim of the market is to support and promote local produce and crafts and so the City Council would not be able to offer the Book seller a stall. It was RESOLVED for the Deputy Clerk to contact the Stall holder.

**9** Verbal request from the RNLI to have a stall at the market for next season. Members agreed that the aim of the market is to support and promote local produce and crafts and so the City Council would not be able to offer the RNLI a stall for an entire season for fundraising purposes. It was RESOLVED to contact the RNLI and request that they formally write to the City Council, to ascertain whether an alternative location for a fundraising stall could be considered.

**Any other business**

**10** Cllr Evans suggested that we ascertain the cost of a Premise Licence for the Cross Square.

There being no further business the meeting closed at 2.10pm.

Signed .....

Date .....

Chair