

**DRAFT**

**Minutes of St Davids City Council Extraordinary Meeting  
Monday 16th June 2025. 7pm - Memorial Hall.**

**Present:** Chair, Mayor Cllr DJ Griffiths, Cllr. S Foster (Deputy Mayor). Cllr. ES Evans, Cllr RJ Thornton, Cllr. S Minas, Cllr. B Lloyd, Cllr FD John, Cllr BS Sehmi, Cllr MC Gray.

*NOTE. With agreement from all present, the meeting was recorded to assist in preparation of the minutes,*

**25. Apologies for absence** – Will Chant

**26. Declarations of interest** - None

**27. Public representations** – None and no members of the public present

**28. One Voice Wales Assistance – Workload Assessment**

**To discuss the quote from One Voice Wales to carry out a Review of the workloads of the four staff members: Clerk, Deputy Clerk, RFO and Hall Manager.**

**EXCLUSION OF THE PRESS AND PUBLIC AGREED IN ACCORDANCE WITH SECTION 100(A) OF THE LOCAL GOVERNMENT ACT 1972.**

**Resolved**

- 1. Cllrs voted unanimously to obtain three quotes to carry out a review of the workloads of all four staff members.**
- 2. The brief to be drawn up by Cllrs.**

**3. Cllrs Evans, Foster and Minas to take the lead to create the tender process for getting the two extra quotes, with reference to RFO**

**4. Instruct Clerk/ Deputy Clerk to include as Agenda Item for July 7<sup>th</sup> 2025**

**5. Finance Committee**

Motion to appoint Cllr Sarah Foster to the Finance Committee.

Proposed by Chair, Cllr DJ Griffiths. Seconded by Cllr S. Minas

Motion passed; unanimously approved by all Cllrs.

Meeting closed at 7.24pm