

Minutes of the Monthly Meeting of the Council on Monday 2 March 2026 in the Memorial Hall at 7.00pm

Present: Mayor Cllr DJ Griffiths, Deputy Mayor Cllr S Foster, Cllr W Chant, Cllr MC Gray, Cllr FD John, Cllr B Lloyd (left the meeting at 9.25pm), Cllr BT Price, Cllr R Price, Cllr S Sehmi, and Cllr RJ Thornton; and officers S Mann (Clerk), and W Mann (RFO).

210 Apologies for Absence: Elected members summoned to this meeting who cannot attend must notify the Clerk in advance. Apologies are formally recorded in the minutes with reasons given and approved by the Council, as required by Standing Order 4 and the Local Government Act 1972. The attendance or absence of council officers is recorded in the minutes but does not require formal approval, as officers are not summoned under statutory requirements.

- a. RESOLVED: That apologies from Cllrs ES Evans and S Minas be accepted and approved.

211 Declarations of Interest: Members are requested to declare any personal or prejudicial interests in matters on the agenda in accordance with Standing Order 7(s) and the Council's Code of Conduct. Members are reminded that they should withdraw from discussions where their interest could reasonably be viewed by a member of the public, with knowledge of the facts, as significant enough to prejudice judgment. This procedure maintains public confidence in the Council's decision-making process.

- a. Cllr BT Price declared a personal interest in item 223.
- b. Cllr BT Price declared a prejudicial interest and left the meeting for items 238b and 238 c.

The meeting proceeded directly to Item 215, returning to Items 212-214 thereafter.

212 Confirmation of Minutes: Minute confirmation is for agreeing that the minutes accurately record the decisions (resolutions) made at the meeting. Amendments to correct any inaccuracy in the draft minutes (including grammatical errors, typos, numbering errors, incorrect recording of decisions, or other errors) must be moved as a motion under Standing Order 14(a)(i).

- a. Monthly Meeting of Council on Monday 2 February 2026: RESOLVED to approve the minutes.
- b. Extraordinary Meeting of Council on Monday 16 February 2026: RESOLVED to approve the minutes.

213 Matters Arising from Monthly Meeting Minutes - Monday 2 February 2026 and Extraordinary Meeting - Monday 16 February 2026:

- a. Whitesands Car Park Attendant Licence - Tender Appointment (Minute 184) – Ticket Attendant Resident Passes purchase session scheduled fortnight preceding 1 March.

- b. Whitesands Car Park - Overstay Fining System (Minute 185) - Clerk coordinating with Cllr BT Price / PCC to implement with Parking Department.
- c. St Davids City Hall Solar Installation - SDF Grant Award (Minute 186)- Grant Acceptance Form and Advance Payment Processed and awarded contractor Electrify Wales notified.
- d. Mayoral Honours Board (Minute 179d) - Cllr FD John arranged delivery to Fishguard; the board has been returned with Mayor names duly inscribed
- e. Deputy Lord Lieutenant Visit and Nominations (AOB) - The Lord-Lieutenant will now consider all nominees from across Dyfed, and the Lieutenancy office will contact successful nominees directly.
- f. Cross Square Trip Hazards (Minute 179f) - Contractor assessment delayed due to illness; update awaited.

214 Public Representations: Members of the public may address the Council regarding matters already listed on this agenda only, in accordance with Section 48 of the Local Government and Elections (Wales) Act 2021 and Standing Orders section 7. This is distinct from formal presentations by invited speakers on specific agenda items. Public representation is limited to 20 minutes total; 3 minutes per speaker; directed to Chair only. Public participation in debate is not permitted as Council meetings are formal decision-making forums where elected Councillors deliberate and vote on behalf of the community. Questions requiring detailed responses should be submitted to the Clerk outside of meetings.

- a. No public representations were received.

215 Welsh Ambulance Service - Community Welfare and First Responder Provision

Representatives from the Welsh Ambulance Service seek to establish a secure, peninsula-based storage facility for essential life-saving equipment, including an automated external defibrillator (AED), medical kit bag, and operational laptop. Following unsuccessful consultations with the RNLI and Fire Service, the Council is requested to provide a localised hub. Community Welfare Responder John Morgan and Community First Responder Lynn Davidson to present to the Council regarding local emergency equipment storage requirements. John Morgan and Lynn Davidson confirmed there are four responders in the St Davids area. Clarification was required regarding insurance cover for the medication contained in the supply bags. The medication currently includes paracetamol, oxygen, and Pentrox (methoxyflurane - inhaled analgesic, commonly known as the "green whistle"), and in future may possibly include Glycio Gel for diabetes. The Clerk will provide insurance clarification with regard to the medication to John Morgan for him to pass on to WAST.

RESOLVED: To approve in principle the provision of a suitable, powered storage location to support the local First Responder network.

216 Accounts

- a. RESOLVED: To approve the Internal Audit report for January 2026.
- b. RESOLVED: To approve the Financial Statements for February 2026.

Cllr FD John queried whether the newsletter could be included in its own cost centre rather than within office admin. The RFO confirmed that the accounts software includes the newsletter under the office admin cost centre and agreed to look into this. Cllr FD John requested that this query be recorded in the minutes.

Cllr R Price queried whether the Whitesands Sum Up card reader was the most suitable option. The Clerk confirmed that this had already been looked into over the past few years and that the Sum Up card reader has consistently come out as the most appropriate, in consideration of Whitesands' rural location. However, the Clerk agreed to research new alternatives in light of newer technology and improved 4G provision that may now cover Whitesands.

Cllr BT Price queried the Council's decision of approximately one year ago with regard to an Eisteddfod donation from the City Council of £2,000. The Clerk agreed to check last year's minutes and report back.

DRAFT

Financial Report**February-26**

Balance @ Bank on 25-Feb-26 £108,908.31

LGA 1972 SEC 137 25/26 £16927			
Last month's donations			£0.00
2025 / 2026	Total		£2,000.00
Balance available			£14,927.00

LGA 1972 Sec 214 Cemetery Maintenance	
Last month's donations	£0.00
Total Donations 25/26	£2,200.00

Income

City Hall	£500
Whitesands (<i>Includes Café Rent</i>)	£3,983
Finance (Croeswdig Field Rent)	£400
Market	£0
St Justinians	£0

TOTAL £4,883

Expenditure

£100+ Items

City Hall	£3,256	£2,636
Whitesands	£381	£317
Office & Administration	£1,558	£1,294
Admin Staff Costs (Inc Hall Manager)	£2,484	£2,484
Street Furniture	£0	£0
Play Area	£0	£0
Events	£17	£0
Finance (inc Fund Raising transfer to Eisteddfod)	£0	£0
Market	£110	£110
St Justinians	£0	£0
TOTAL	£7,806	£6,841

Addendum of Items of £100 plus Value is Attached

ADDENDUM TO FINANCIAL REPORT TRANSACTIONS £100 PLUS

		MONTH		Feb-26					
Hall	White Sands	St Furniture	Office Admin	Admin Staff	Play Area	Events	Justinians	Finance	Market

£2,484 Tax & NI & Pensions				£2,484					
£880 Utilities									
Email hosting & Cloud Back up									
£836 Annual Fee			£836						
£534 Utilities									
£458 Newsletter Feb 26			£458						
£367 Warm Spaces									
£317 Attendants Commission									
£235 Annual Fee Performing Rights									
£233 Planning Portal Fee									
£215 Warm Spaces Items									
£173 Utilities									£110
£110 Market Stall Storage									
£6,841	£2,636	£317	£0	£1,294	£2,484	£0	£0	£0	£110

217 Caretaker House, 18 High Street, St Davids – Architectural Service Fee Proposal

The Council has received a fee proposal for architectural services in connection with the remedial works and change of use of the Caretakers House, 18 High Street, St Davids. The proposal covers measured survey drawings, sketch plans, planning application to PCNP, and Building Regulations submission. In accordance with Financial Regulation 5.8, contracts exceeding £3,000 require the Clerk to seek at least three fixed-price quotations. The Clerk approached four providers accordingly. Three declined to quote, citing the volume and complexity of work involved, and one quotation was received. Financial Regulation 5.13 permits the Council to waive the competitive pricing requirement by resolution, provided the reason is set out in a recommendation to the Council. The Clerk's documented approach to four providers, with three declining, constitutes a legitimate and auditable basis for such a waiver.

RESOLVED: To defer. The Clerk was instructed to ask two additional architects to quote within ten days in order to obtain a comparison. The deadline for these quotes is 11 March 2026, to be included in an Extraordinary Meeting of Council to be held on Monday 16 March 2026.

218 Caretaker House, 18 High Street Long-Term Empty Property Council Tax Premium - Revenue Services Update

Following the Council's resolution of November 2025 to pursue discretionary relief from the 300% Long-Term Empty Property Council Tax Premium on the Caretaker House (annual liability £10,049.92), the Clerk has actively pursued this matter with PCC Revenue Services through a series of written enquiries between November 2025 and February 2026. Revenue Services has now responded to the Clerk's enquiries and requested photographic documentation of the property's condition, which the Clerk has provided. Revenue Services had confirmed in advance of the meeting that a full response is to be supplied within 10 days of the meeting. The meeting discussed the original query raised by Cllr W Chant regarding whether the caretaker should have been paying council tax for the past few decades, given that the caretaker lived in the caretaker house as part of their staff accommodation.

RESOLVED: To note the update on the discretionary relief application. The Clerk agreed to double-check the historical council tax liability position and report back.

219 City Council Defibrillator Review

The Council maintains one defibrillator at City Hall under single guardianship (Deputy Clerk). One Voice Wales guidance (February 2025, Section 8) recommends multiple guardians with shared email access for Circuit alerts, with guardians located on or near site to ensure

continuous coverage. The Clerk has established defib.cityhall@stdavids.gov.uk for this purpose.

Caerfarchell village has no defibrillator within the recommended 250-500 metre range. Nearest provision: Solva Memorial Hall (1.9 miles).

RESOLVED:

- a. To approve in principle expansion of City Hall defibrillator guardianship to include 2 additional guardians with shared access to defib.cityhall@stdavids.gov.uk.
- b. To approve in principle installation of second Council defibrillator in Caerfarchell (estimated £2,400-£4,300 capital; £70-£150 annual running costs), subject to residents identifying location and 2-3 local guardians, and establishment of dedicated email account (defib.caerfarchell@stdavids.gov.uk).
- c. To delegate to Clerk: contact Save a Life Cymru, recruit guardians, update Circuit registrations, report progress to April meeting.
- d. To adopt One Voice Wales Community and Public Access Defibrillator Guidance (February 2025) as Council policy.

220 Use of WhatsApp for Council Business - Policy Investigation

Council resolved (2 February) to investigate existing WhatsApp policies following One Voice Wales guidance that "does not encourage this practice."

- a. **Policies Reviewed:** Sandford Parish Council (recommended by OVW); Cranford Parish Council; Slimbridge Parish Council; Colney Heath Parish Council.
- b. **All policies require:** WhatsApp for logistics only - no decision-making; Clerk as group administrator; Messages subject to FOI (must be archived 6 years); Password-protected devices mandatory.
- c. **Standard practice:** Council-provided devices for Clerks to avoid personal device issues. All reviewed policies assume staff have work devices.

The meeting acknowledged that existing communication channels are sufficient for council business and that the use of WhatsApp would not be universally adopted by all councillors.

RESOLVED: To defer indefinitely. Proposed by Cllr W Chant, seconded by Cllr B Lloyd.

221 Response from Democracy and Boundary Commission Cymru via MS Paul Davies

Following Council's resolutions (Minute 164, 12 January 2026; and Minute 190, 2 February), MS Paul Davies intervened on behalf of the City Council regarding the DBCC's recommendations to reduce councillors from 12 to 11 and transfer Llandruidion to Solva ward. MS Davies met with Cllr Thornton and the Clerk on 9 February 2026 and subsequently wrote

to DBCC requesting clarification on methodology, reconsideration of the Llandruidion transfer, and evidence of community ties justification.

DBCC Chief Executive responded on 15 February 2026 confirming:

- a. Councillor reduction adheres to Council Size Policy (ratio 1:139).
- b. Llandruidion transfer was proposed by PCC during draft consultation period.
- c. Welsh Government Cabinet Secretary has endorsed recommendations.
- d. Changes will take effect 6 May 2027.

RESOLVED: To note the DBCC response and instruct the Clerk to pursue the matter with the Deputy Lord Lieutenant of Pembrokeshire, seeking advice with regard to the City of St Davids, the Charter of St Davids, and the movement of the village of Llandruidion out of the St Davids Ward. The Council records its thanks to MS Paul Davies for his intervention and support on behalf of the Council.

222 Deep Space Advanced Radar Capability (DARC) - Cawdor Barracks: Statutory Pre-Application Consultation

The Council received an email on 23 February 2026 from the DARC Project Team (on behalf of the MOD) notifying it of a statutory pre-application consultation regarding the proposed construction of a Deep Space Advanced Radar Capability (DARC) at Cawdor Barracks. The consultation closes 23 March 2026. Briefing sessions for Pembrokeshire community councils were offered at Cawdor Barracks on 4, 5 and 6 March; the Clerk has coordinated attendance on the Council's behalf. Full consultation documents are available at GOV.UK.

RESOLVED: The 16 March Extraordinary Meeting will address St Davids City Council's formal response to the DARC pre-application consultation, due by 23 March 2026. This will be informed by eight St Davids City Councillors confirmed to attend the consultation at Brawdy Barracks on Wednesday 4 March 2026.

223 Shalom House, St Davids - Peninsula Practice Working Group Update and Proposed Letter to Trustees and Hywel Dda Health Board

Following the announcement of the closure of Shalom House respite facility in autumn 2025, Cllr Sarah Foster has been closely involved in discussions regarding the future of clinical care on the Peninsula as the City Council's representative on the Peninsula Practice Working Group. Cllr Foster (Deputy Mayor) and Mayor David Griffiths have proposed that the City Council write to Mr Bill Preece (Chair of Trustees) and Dr Neil Wooding (Hywel Dda Health Board) to request a joint meeting to explore options for the continued use of Shalom House for clinical, health and well-being services on the Peninsula. A draft letter has been prepared for consideration by Members.

RESOLVED:

- a. To receive a verbal update from Cllr Foster on the Peninsula Practice Working Group, reporting that a paper is being prepared for presentation to the Health Board on 26 March 2026 by the Director of Public Health. The paper recommends the St Davids Peninsula as a pilot area for a social model of health and well-being, aligning clinical and primary care provision with social care in a coordinated way.
- b. To approve the draft letter to Mr Bill Preece and Dr Neil Wooding and to authorise the Clerk to despatch it on behalf of the City Council.

224 Glasfryn Road Street Lighting

Following the Council's resolution on 12 January 2026 to apply pressure on Pembrokeshire County Council (PCC) regarding street lighting deficiencies on Glasfryn Road, the Clerk and County Councillor BT Price made contact with PCC's Highways Group Manager on 1 February 2026.

PCC's response (5 February 2026) confirmed that whilst Glasfryn Road does not meet current policy criteria for street lighting provision, the street lighting policy criteria are currently under formal review. PCC is also investigating whether non-illumination was a formal planning condition on environmental grounds. County Councillor BT Price has been pursuing this matter since October 2022, with previous refusals based on:

- a. No recorded night-time personal injury accidents.
- b. Low traffic flows during darkness.
- c. Presence of continuous footway.

Concerns raised include safety of pedestrians (particularly children from Swn Y Mor estate and users of the circular walking route) during winter darkness from approximately 16:30hrs onwards.

RESOLVED: To use the community engagement event on 21 March to survey attendees and collect evidence to assist Cllr BT Price's representations during the policy review process. Cllr BT Price to pursue further response and clarification on an outstanding planning query.

225 Dog Fouling and Dog Poo Bins

Concerns have been raised by residents in Llys Glasfryn regarding the use of the bin at the end of Glasfryn Lane where it joins Glasfryn Road. Members are also asked to consider the wider provision of dog poo bins across the City.

- a. RESOLVED: To receive the report from Cllr BT Price. Cllr BT Price confirmed that a name-and-shame scheme is in place but that members of the community are reluctant to submit reports.

- b. RESOLVED: To approve in principle additional dog poo bins and poo bag dispensers across the City, with priority at Glasfryn Road. The Clerk to research resource implications and review general waste bin locations. The County Council to be requested to place warning signs on bins advising that misuse may result in removal.

226 South Hook LNG Community Fund

The South Hook LNG Community Fund may offer a funding opportunity for improvements to the City Hall, in particular the provision of a large screen and sound system to enable the showing of films, presentations and performances. The deadline for applications is Monday 18 May 2026. A Tier 2 application of up to £5,000 is available. Cllr S Foster confirmed that match funding is required, though the amount has not yet been specified, and that any grant funding exceeding £2,000 requires two quotations to be included in the grant application.

RESOLVED: To approve the application. The community engagement event on 21 March will be used to gather evidence demonstrating community support for the proposal, for inclusion in the grant application.

227 Workplace Assessment - One Voice Wales

At the Extraordinary Meeting held on 16 February 2026, the Council resolved to appoint One Voice Wales to undertake the staff work assessment at an estimated cost of £2,954.25 and authorised the necessary budget adjustment accordingly. The Clerk confirmed that a meeting is scheduled with One Voice Wales on 4 March to co-ordinate and schedule the commencement of the workplace assessment. Noted by the meeting.

228 Official Endorsement of Lesotho Civic Visit

Following confirmation from the Council's insurance brokers, the upcoming Lesotho visit scheduled for 14 March 2026 can be fully covered under the Council's Public and Products Liability insurance (£10m indemnity) at no additional premium. For insurance to remain valid, the Council must formally endorse the visit as an official civic event. Insurance applies only to activities solely organised by the Council or a working party operating under their governance. Cllr RJ Thornton to provide the planned itinerary, including the number of delegates, venues, and specific activities for Council review.

RESOLVED:

- a. To receive the report and visit details from Cllr RJ Thornton.
- b. To formally endorse the Lesotho visit on 14 March as an official St Davids City Council civic event for insurance and governance purposes.

229 Bryn Road Public Convenience - Cleaning and Maintenance Contract

Further to Minute 105 of the meeting of 3 November 2025, the Council approved Danfo's quotation on a month-by-month basis pending a review of cleaning provision in January/February 2026. The Clerk sought quotations from three further local providers; however no quotations were received. Danfo therefore continues as cleaning contractor on the existing month-by-month arrangement. In accordance with Financial Regulation 5.13, the Clerk recommends that the competitive pricing requirement be waived on the basis that three providers were approached and none submitted quotes, leaving Danfo as the sole available contractor.

Danfo confirmed that cleaning and maintenance costs will remain at current levels, with an additional £300 per year for two annual hoist tests within the proposed adult changing room facility. Danfo also proposed installation of a footfall counter to measure seasonal usage patterns and provide data in support of the potential paid-use facility option.

The Council noted that detailed designs and costings for the redevelopment proposals outlined in Minute 194 of 2 February 2026 remain awaited from Danfo's surveyor team.

RESOLVED: To note the update and to approve the waiver of competitive pricing in accordance with Financial Regulation 5.13. The existing month-by-month arrangement with Danfo to continue at £1,236.34 per month ex VAT pending receipt of the full redevelopment proposal and costings.

230 Crug Glas - Request to Borrow Council Market Stalls (Christmas Farmers Market, 29 November 2026)

Crug Glas has requested the use of the City Council's market stalls for their Christmas Farmers Market on Sunday 29 November 2026, as was kindly facilitated last year. On the previous occasion, the Council provided the stalls at no charge, with Crug Glas paying the Market Stall Manager directly for their services.

RESOLVED: To approve a fee of £10 per stall for 15 stalls. It was further resolved that the market manager negotiate his own fee as per previous resolutions.

231 North Pembrokeshire Trade and Tourism Ltd - Request for Support

North Pembrokeshire Trade and Tourism Ltd (formerly Fishguard and Goodwick Chamber of Trade) is developing a programme to attract visitors to North Pembrokeshire, centred on the website northpembrokeshiretours.co.uk. They have written to the Council requesting support for a planned Lottery funding application (estimated project cost £20,000).

RESOLVED:

- a. To forward the link to the St Davids Tourist Association and to request further detail from North Pembrokeshire Trade and Tourism Ltd regarding how local attractions and events would be submitted and managed on the platform.
- b. To approve a letter of support for the Lottery application.
- c. Not to offer match funding at this time pending receipt of further details.

232 Funding Request - Your Turn To CIC

Your Turn To CIC is a newly established Community Interest Company delivering walking netball and walking football sessions for St Davids residents, with plans to extend provision to adults supported by St Davids Care in the Community. The organisation currently relies on borrowed equipment, which is unsustainable, and has approached the Council for funding support to purchase essential equipment and maintain sessions.

RESOLVED: To defer pending receipt of further details regarding current funding arrangements, the number of beneficiaries, and the specific amount requested.

233 Welsh Interclubs surf event - use of Whitesands Beach, 11-12 April 2026

The Council has received a request from Pembrokeshire Surf School, to use Whitesands as the primary location for the Wilkinson Sword Welsh Interclubs Surf Event on the weekend of 11-12 April 2026. This is a regular annual event, previously approved by the Council, and will operate under Welsh Surfing Federation insurance and risk assessments. The organiser has confirmed the following expected attendance: 60 competitors (4 teams of 15), approximately 5 officials, and 30-40 spectators. No free parking passes are required, with the organiser content to pay normal car park charges.

RESOLVED: To grant permission for the use of Whitesands car park in connection with the event on the weekend of 11-12 April 2026.

234 Community Engagement Event (21 March 2026) - Progress Update

Following Council approval on 16 February, the Deputy Clerk is currently coordinating with the Working Group to finalise bookings for the mosaic artist, face-painting, and musical entertainment. A budget of £600 (SDCC funds) has been allocated for these resources and refreshments.

RESOLVED: To receive and note the progress report. The meeting resolved to instruct the Deputy Clerk to co-ordinate with Cllr B Lloyd as soon as possible regarding community engagement event details as discussed during the meeting.

235 Hall Booking Form - Updated Terms and Conditions

Following Council's resolution at the 12 January meeting to review the cancellation policy and payment terms for hall bookings, a comprehensive review of the Hall Booking Form 2026 has

been undertaken. This review identified that the booking form required updating to reflect current legislation and regulatory requirements, in addition to the payment terms amendments discussed.

RESOLVED: To approve the updated Hall Booking Form 2026 Terms and Conditions as presented, to take effect from April 2026.

236 Photocopier Upgrade

The Council's current photocopier has been in use since 2019 and is due for replacement. Quotations have been sought and received for a replacement device including a stapling and finishing facility.

RESOLVED: To defer to the April monthly meeting to allow further consideration of the options presented.

237 Proposal for "Big Food Festival"

Proposal from the Big Food Festival to host a family-friendly, free-entry festival featuring approximately 20 street food traders and local entertainment event in St Davids over the Early May Bank Holiday weekend.

RESOLVED: To instruct the Clerk to invite the organiser to visit and present the proposal to the Council for further consideration.

238 Planning (PCNPA):

- a. NP/26/0033/S73 Variation of condition No. 2 & No. 6 of NP/25/0226/FUL - Change of drawings indicating a new external disabled WC to cause minimum disturbance to existing use, and variation of opening hours. The Mill Cafe, 9A, New Street, St Davids, Haverfordwest, Pembrokeshire, SA62 6SW. The City Council considered the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. RESOLVED to support the application.
- b. NP/26/0012/FUL Article 4 planning permission application for 28 day camping. Carn Nwchwn Farm, St Davids, Haverfordwest, Pembrokeshire, SA62 6QN. RESOLVED: Not to support the application. The City Council considers that insufficient information has been provided to demonstrate that the proposed development would not have an adverse impact on the surrounding area, and that the application lacks the substantive detail required to assess its impact on the local environment and amenity.
- c. NP/25/0566/FUL Retrospective proposal in response to EC24/0036 to include 6 no. mobile units, telecoms mast, building extension and access track. Pwllcaerog, Berea, Haverfordwest, Pembrokeshire, SA62 6DG. The City Council considered the proposal

was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. RESOLVED to support the application.

Any Other Business

Advisory (5 minutes): Members are reminded: lengthy detailed reports must be submitted to the Clerk for formal agenda inclusion – further to 3 March 2025 resolution 209; information-only items require written documentation as Council meetings are formal decision-making forums where elected Councillors deliberate and vote on behalf of the community.

Information submitted prior to this meeting - these items are for information only and do not require Council decisions - can be found in Supporting Documents:

- Cllr MC Gray informed the meeting of consistent parking violations at the pavement-free location at the Barometer on The Cross Square. Cllr BT Price, as County Cllr, agreed to address this as County Councillor.
- Cllr FD John requested confirmation that lilies could be planted in front of the City Hall.
- Cllr BT Price requested that the newsletter be included on the April meeting agenda, following two complaints regarding the March edition: a photograph of a surfer on the front page; the County Cllr page being blacked out; and no St David's Day content.
- Cllr DJ Griffiths requested an agenda item for the next meeting to mark the retirement of the Head Mistress of Ysgol Penfro Dewi, with reference to a presentation of the City Council Shield as previously confirmed by Cllr RJ Thornton.

There being no further business the meeting closed at 9.35pm.

Signed

Date

Chair