

## CYNGOR DINAS TYDDEWI ST DAVIDS CITY COUNCIL

### Minutes of Finance Committee 23rd March 2026 @ 10am in the Drop-in

**Present:** Cllr Samantha Minus; Cllr Bira Sehmi; Cllr Richard Thornton; RFO W Mann.

#### **1 Apologies for Absence: Cllr David Griffiths**

#### **2 Declarations of Interest:**

#### **3 Confirmation of Minutes of 19<sup>th</sup> December**

Agreed and to amend record of RFO absence from meeting

#### **4 Public Representations.**

None

#### **5 Asset Register**

Following issues arising to be pursued:

- i. Properties: clarification following on from (City Hall) revaluation that it includes all permitter walls
- ii. Properties: clarification following on from (Fountain) revaluation that the valuation is correct (current valuation has not changed since prior to December 2025)
- iii. Street Furniture & Open Spaces: St Davids Design street name plates - check that the number of street name plates is correct
- iv. Street Furniture & Open Spaces: Community Benches - check that the number of benches is correct
- v. Play Equipment: Springer Tractor – check that it is gone / still there
- vi. Office / Admin Equipment: Council Chamber large table & chairs -establish value - -
- vii. Office / Admin Equipment: Council Chamber Mayoral chains – establish specific descriptions
- viii. Hall Equipment: clarify who owns the 2 portable heaters in Siop y Bobol

#### **6 Financial risk Assessment Program -for the FYE March 2026 – monthly reports and reconciliations**

There was not sufficient time to pursue this item: councillors requested that this item be deferred to the next committee meeting – and that copies of the documents be provided to each councillor. RFO apologise that only one copy had been made available.

#### **7 AOB**

The committee asked that the RFO consult with the Clerk to discuss the safe storage of all passwords. This being a “Business continuity Issue” and pertinent to the committee’s annual assurance risk assessment program.

The committee asked that the RFO consult with the insurers to clarify that insurance cover is appropriate regarding the room used by Siop y Bobol. *(RFO note subsequent to meeting that the insurers will also be asked the same question regarding the use of the room occupied by PCC library)*

#### **That next agenda to include the following items:**

- (1) Clarification of the insurance implications of renting space to Siop-y Bobol
- (2) Following on from the 14<sup>th</sup> July council decision to open an Instant Access Savings Account: that the issue of (i) alternative savings accounts be explored and (ii) to consider a recommendation regarding the amount of General Reserves to be transferred to the Savings Account
- (3) Research increasing income in respect of Hall bookings and weekly markets

DRAFT