

**Minutes of the Monthly Meeting of the Council on Monday 13 April 2026 in the Memorial Hall at 7.00pm**

**Present:** Mayor Cllr DJ Griffiths, Deputy Mayor Cllr S Foster, Cllr W Chant, Cllr ES Evans, Cllr MC Gray, Cllr FD John, Cllr B Lloyd (left the meeting at 7.45pm), Cllr S Minas, Cllr BT Price, Cllr R Price, Cllr BS Sehmi, and Cllr RJ Thornton; and officers S Mann (Clerk), JE Foster (Deputy Clerk), and W Mann (RFO).

**250 Apologies for Absence:** None.

**251 Declarations of Interest:**

- a. Cllr ES Evans declared a personal interest in Item 267 as a member of St Davids Minis Juniors.
- b. Cllr S Foster declared prejudicial interests in Item 267 as member of St Davids Penknife Club.
- c. Cllr R Price declared prejudicial interests in Item 267 as member/treasurer of St Davids Penknife Club.
- d. Cllr BT Price declared a personal interest in Item 267 as YPD School Governor.
- e. Cllr RJ Thornton declared a personal interests in Item 267 as YPD School Governor.

**252 Confirmation of Minutes:**

- a. Monthly Meeting of Council on Monday 2 March 2026: RESOLVED that the Minutes of the Monthly Meeting of 2 March 2026 be confirmed as a correct record.
- b. Extraordinary Meeting of Council on Monday 16 March 2026: A motion was moved under Standing Order 14(a)(i) to correct an inaccuracy in the draft minutes of the Extraordinary Meeting of 16 March 2026. It was moved that in Minute 244a, the word 'unanimously' be replaced with 'majority', so that the resolution reads: 'That the Council is opposed by a majority to the DARC proposal at Cawdor Barracks.'  
RESOLVED that the amendment be approved, and that the minutes of the Extraordinary Meeting of 16 March 2026 be confirmed as a correct record as so amended, in accordance with Standing Order 16(c).

The meeting further RESOLVED to instruct the Clerk to write to the DARC project team at Cascade Communications to notify them that the covering email of 19 March 2026 submitted with the Council's consultation response incorrectly described the Council's resolution as unanimous, and that the correct position is that the Council resolved by a majority to oppose the DARC proposal at Cawdor Barracks. The Clerk was instructed to request written acknowledgement of this correction.

The meeting further RESOLVED to note the technical issues with the virtual meeting setup and to initiate further tests of the existing equipment, with Cllr RJ Thornton to assist.

**253 Matters Arising from Monthly Meeting Minutes - Monday 2 March 2026 and Extraordinary Meeting - Monday 16 March 2026:**

- a. Defibrillator Review (Min. 219) - Caerfarchell community contacted; positive response received; residents to meet in April to agree location and identify guardians.
- b. DBCC - Councillor Reduction / Llandruidion Transfer (Min. 221) - Clerk pursuing with Lord Lieutenant; response awaited.
- c. Shalom House - Letter to Trustees and Health Board (Min. 223) - Letters despatched; responses awaited.

- d. Glasfryn Road Street Lighting (Min. 224) - Evidence gathered at community engagement event 21 March; County Councillor pursuing outstanding planning query with PCC.
- e. Dog Fouling / Dog Poo Bins (Min. 225) - PCC proposes to relocate existing bin rather than provide additional bin. Wider issues re additional locations, recycling, and emptying frequency to be brought to future meeting.
- f. South Hook LNG Community Fund - City Hall Screen and Sound System (Min. 226) - Community support evidence gathered 21 March; application to be submitted before 18 May 2026.
- g. Workplace Assessment - One Voice Wales (Min. 227) - Assessment commencement confirmed 21 April 2026.
- h. North Pembrokeshire Trade and Tourism Ltd (Min. 231) - Decisions communicated 20 March; letter of support sent; link forwarded to Tourist Association; further details requested; response awaited.
- i. Community Engagement Event - 21 March 2026 (Min. 234) - Held successfully; completed.
- j. Big Food Festival (Min. 242) - Update to be provided at future meeting.
- k. DARC - Pre-Application Consultation Response (Min. 244) - Formal response submitted by 23 March 2026 deadline; completed.
- l. Bryn Road Public Convenience - Danfo Redevelopment (Min. 246) - Month-by-month arrangement continuing; full redevelopment proposal and costings still awaited.
- m. Warm Spaces Programme - Hall Manager Hours Extension (Min. 247) - Extension request submitted to PAVS; confirmation awaited; allocation continuing on same terms.
- n. Maes Glasfryn - Long-Term Lease Proposal (Min. 248) - Legal guidance being sought; full report to be brought back before any lease signed.
- o. St Justinians Toilet Provision - PBOA Request (Min. 249) - Comparative quotation obtained; authority delegated to Mayor and Deputy Mayor to approve financial contribution. RFO to update Members under Accounts.

**254 Public Representations:** A motion was moved under Standing Order 14(a)(vi) and RESOLVED to vary the order of business to take Minute 255 (Agenda Item 11) and Minute 256 (Agenda Item 16) at this point in the meeting.

A community member attended and addressed the Council in respect of Minute 255 - Whitesands Car Park: Commercial Bay Allocation - in accordance with Standing Order 7 and Section 48 of the Local Government and Elections (Wales) Act 2021. Their representations are noted under Minute 255.

**255 Whitesands Car Park: Commercial Bay Allocation - PCNPA Slipway Concession Holder**

The meeting was joined by a community member who made representations regarding the Whitesands Car Park Commercial Bay allocation. The community member stated an interest in removing their trailer and cancelling the PCNPA tender, subject to St Davids City Council refunding the commercial pass fee of £1,000.

The community member explained that although he was now occupying (unofficially) an adequate bay that suited his needs as the PCNPA tender-holder he had already decided to relinquish his PCNPA tender.

The meeting expressed its wish to exceptionally allow the community member to occupy the bay that he had chosen to use in order that he would be able to continue as the PCNPA tender-holder but the community member declined this offer.

The community member also raised concerns regarding the commercial pass system, which has been in place for over twenty years, and noted that planning permission may be required for overnight trailer storage in the car park. The Clerk was instructed to verify this with PCNPA. The meeting RESOLVED (in view of the fact that the community member had already decided to relinquish his PCNPA tender and had declined the council offer to be allowed to continue occupy the bay that he had chosen to use and that he would be removing his trailer) to agree to the refund of the commercial pass fee of £1,000 to the community member.

The Clerk was further instructed to review the correspondence from PCNPA regarding overnight storage of trailers in the car park, and RESOLVED to instruct the Clerk to confirm with PCNPA the specific permitted legal arrangement for trading in the car park, with particular regard to the definition of trading.

The community member left the meeting.

#### **256 Biodiversity Plan - Working Group Recommendations**

Further to Minute 187 (2 February), the Biodiversity Plan was deferred to allow a working group, led by Cllr Becky Lloyd, to review the draft plan and make recommendations to full Council. Cllr B Lloyd presented the Biodiversity Working Group report. Following discussion, the meeting:

- a. RESOLVED to approve Cllrs B Lloyd and MC Gray as the Council's biodiversity representatives.
- b. RESOLVED to approve the conversion of the St Davids Bee Friendly Group into a new Biodiversity Group.
- c. RESOLVED to approve in principle the Biodiversity Plan with tracked changes, to be brought back to a future Council meeting incorporating input from biodiversity experts including Dr Sarah Beynon and Eco Dewi.

Cllr B Lloyd left the meeting at 7.45pm.

#### **257 Accounts**

- a. Internal Audit report for February 2026, and Financial Statements for March 2026.  
The RFO reported on the accounts and financial statements, including an update on the St Justinians toilet provision further to Minute 249 (16 March 2026). The Mayor acting under the delegated authority granted at the Extraordinary Meeting, approved the Council's financial contribution to the full cost of toilet provision at St Justinians for the 2026 season. The RFO confirmed that the cost to council of funding the whole of the provision will be £4305 representing an increase of £2238 on the Council's historical agreement of a one-third contribution, and advised that the budget will be adjusted accordingly.

The matter of outstanding invoices from boat trip operators and the Porthstinians Boat Owners Association's request for stage payments and extended terms was considered. This matter was treated as confidential in respect of the financial circumstances of an individual operator. The meeting approved the RFO to deal with this in the usual manner.

RESOLVED to approve the accounts and financial statements.

- b. Accounts Presentation Format - Further to 2 March meeting, Councillors requested that the "£100 plus information" be presented in portrait style for ease of reading and comparison. RESOLVED to confirm portrait format for the accounts presentation going forward.

DRAFT

**Financial Report****March-26**

**Balance @ Bank on 31-Mar-26 £72,495.51**

| <b>LGA 1972 SEC 137 25/26 £16927</b> |       |  |            |
|--------------------------------------|-------|--|------------|
| Last month's donations               |       |  | £669.98    |
| 2025 / 2026                          | Total |  | £2,669.98  |
| Balance available                    |       |  | £14,257.02 |

| <b>LGA 1972 Sec 214 Cemetery Maintenance</b> |           |
|--|-----------|
| Last month's donations                       | £0.00     |
| Total Donations 25/26                        | £2,200.00 |

**Income**

|  |         |
|--|---------|
| City Hall                                | £5,400  |
| Whitesands ( <i>Includes Café Rent</i> ) | £31,787 |
| Market                                   | £792    |
| Play Area                                | £30,387 |
| Events                                   | £238    |

**TOTAL £68,604**

**Expenditure****£100+ Items**

|                                      |                |                |
|--------------------------------------|----------------|----------------|
| City Hall                            | £7,491         | £7,275         |
| Whitesands                           | £4,016         | £3,675         |
| Office & Administration              | £1,460         | £1,213         |
| Admin Staff Costs (Inc Hall Manager) | £8,532         | £8,532         |
| Street Furniture                     | £7             | £0             |
| Play Area                            | £35,257        | £35,240        |
| Events                               | £1,996         | £1,585         |
| Finance                              | £857           | £847           |
| Market                               | £893           | £860           |
| St Justinians                        | -£60           | £0             |
| <b>TOTAL</b>                         | <b>£60,449</b> | <b>£59,227</b> |

**Addendum of Items of £100 plus Value is Attached**

|  |
|--|
| <b>ADDENDUM TO FINANCIAL REPORT TRANSACTIONS £100 PLUS</b> |
|--|

MONTH

Mar-26

|      |                |                 |                 |                |              |        |                  |         |        |
|------|----------------|-----------------|-----------------|----------------|--------------|--------|------------------|---------|--------|
| Hall | White<br>Sands | St<br>Furniture | Office<br>Admin | Admin<br>Staff | Play<br>Area | Events | St<br>Justinians | Finance | Market |
|------|----------------|-----------------|-----------------|----------------|--------------|--------|------------------|---------|--------|

|   |        |      |  |        |         |        |  |      |  |
|---|--------|------|--|--------|---------|--------|--|------|--|
| Playground<br>Equipment                   |        |      |  |        |         |        |  |      |  |
| £35,022 Renewals                          |        |      |  |        | £35,022 |        |  |      |  |
| Solar Panels<br>Installation              |        |      |  |        |         |        |  |      |  |
| £5,613 Deposit                            | £5,613 |      |  |        |         |        |  |      |  |
| Salaries<br>PAYE&NI                       |        |      |  |        |         |        |  |      |  |
| £8,532 Pensions                           |        |      |  | £8,532 |         |        |  |      |  |
| St Davids Day<br>Dinner                   |        |      |  |        |         | £1,135 |  |      |  |
| £1,135                                    |        |      |  |        |         |        |  |      |  |
| Attendants<br>Fees                        |        | £844 |  |        |         |        |  |      |  |
| £844                                      |        |      |  |        |         |        |  |      |  |
| Attendants<br>Fees                        |        | £686 |  |        |         |        |  |      |  |
| £686                                      |        |      |  |        |         |        |  |      |  |
| Attendants<br>fees                        |        | £640 |  |        |         |        |  |      |  |
| £640                                      |        |      |  |        |         |        |  |      |  |
| £549 Light & Heat                         | £549   |      |  |        |         |        |  |      |  |
| Attendants<br>Fees                        |        | £539 |  |        |         |        |  |      |  |
| £539                                      |        |      |  |        |         |        |  |      |  |
| Parking<br>Permits                        |        |      |  |        |         |        |  |      |  |
| £479 Printing Costs                       |        | £479 |  |        |         |        |  |      |  |
| £479                                      |        |      |  |        |         |        |  |      |  |
| Newsletter<br>March                       |        |      |  | £457   |         |        |  |      |  |
| £457                                      |        |      |  |        |         |        |  |      |  |
| Section 137<br>Grant                      |        |      |  |        |         |        |  | £420 |  |
| £420                                      |        |      |  |        |         |        |  |      |  |
| Clearance for<br>WiFi                     |        | £375 |  |        |         |        |  |      |  |
| £375                                      |        |      |  |        |         |        |  |      |  |
| £317 Heat & Light<br>Warm Spaces<br>items | £317   |      |  |        |         |        |  |      |  |
| £317                                      |        |      |  |        |         |        |  |      |  |
| Community<br>Engagement<br>Event          |        |      |  |        |         |        |  |      |  |
| £300                                      |        |      |  |        |         | £300   |  |      |  |
| SPF Grant<br>Expenditure                  |        |      |  | £271   |         |        |  |      |  |
| £271                                      |        |      |  |        |         |        |  |      |  |
| SLCC Annual<br>Subscription<br>Hall       |        |      |  | £253   |         |        |  |      |  |
| £253                                      |        |      |  |        |         |        |  |      |  |
| £250 Paintwork                            | £250   |      |  |        |         |        |  |      |  |
| £250                                      |        |      |  |        |         |        |  |      |  |
| Section 137<br>Grant                      |        |      |  |        |         |        |  | £250 |  |
| £250                                      |        |      |  |        |         |        |  |      |  |
| Fire<br>Equipment<br>Testing              |        | £230 |  |        |         |        |  |      |  |
| £230                                      |        |      |  |        |         |        |  |      |  |

|                    | Hall          | White Sands   | St Furniture | Office Admin  | Admin Staff   | Play Area      | Events        | St Justinians | Finance     | Market      |
|--------------------|---------------|---------------|--------------|---------------|---------------|----------------|---------------|---------------|-------------|-------------|
| Strimming          |               |               |              |               |               |                |               |               |             |             |
| £218 Waun Fawr     |               |               |              |               |               | £218           |               |               |             |             |
| Card Receipts      |               |               |              |               |               |                |               |               |             |             |
| £177 Handling Fees |               |               |              |               |               |                |               |               | £177        |             |
| Attendant          |               |               |              |               |               |                |               |               |             |             |
| £150 Fees          |               |               |              |               |               |                |               |               |             | £150        |
| Attendants         |               |               |              |               |               |                |               |               |             |             |
| £150 Fees          |               |               |              |               |               |                |               |               |             | £150        |
| Market Stall       |               |               |              |               |               |                |               |               |             |             |
| £150 Repairs       |               |               |              |               |               |                |               |               |             | £150        |
| Attendants         |               |               |              |               |               |                |               |               |             |             |
| £150 Fees          |               |               |              |               |               |                |               |               |             | £150        |
| Attendants         |               |               |              |               |               |                |               |               |             |             |
| £150 Fees          |               |               |              |               |               |                |               |               |             | £150        |
| Music for          |               |               |              |               |               |                |               |               |             |             |
| Community          |               |               |              |               |               |                |               |               |             |             |
| £150 Engagement    |               |               |              |               |               |                | £150          |               |             |             |
| server &           |               |               |              |               |               |                |               |               |             |             |
| Website            |               |               |              |               |               |                |               |               |             |             |
| £116 Management    |               |               |              |               | £116          |                |               |               |             |             |
| Website            |               |               |              |               |               |                |               |               |             |             |
| £116 Management    |               |               |              |               | £116          |                |               |               |             |             |
| New Card           |               |               |              |               |               |                |               |               |             |             |
| £112 Reader        |               | £112          |              |               |               |                |               |               |             |             |
| Market Stall       |               |               |              |               |               |                |               |               |             |             |
| £110 storage       |               |               |              |               |               |                |               |               |             | £110        |
| <b>£59,227</b>     | <b>£7,275</b> | <b>£3,675</b> | <b>£0</b>    | <b>£1,213</b> | <b>£8,532</b> | <b>£35,240</b> | <b>£1,585</b> | <b>£0</b>     | <b>£847</b> | <b>£860</b> |

**258 Dolen Cymru Heritage Project - St Davids and Matsieng**

Dolen Cymru Lesotho has received National Lottery Heritage Fund support to document the St Davids-Matsieng (Lesotho) twinning link through oral histories, artefacts, and exhibitions.

RESOLVED to note the project and instruct the Clerk to respond confirming that St Davids City Council supports the proposed interviews, and to confirm the following Cllrs as participants: Cllr RJ Thornton, Cllr BT Price, Cllr BS Sehmi, Cllr MC Gray, and Cllr R Price.

**259 Retirement of Headmistress, Ysgol Penrhyn Dewi - Presentation of City Council Shield**

The Headmistress of Ysgol Penrhyn Dewi, Mrs Rachel Thomas, is retiring. Cllr RJ Thornton had previously proposed that the City Council Shield be presented to mark this occasion. It was noted that Mrs Thomas's retirement party is planned for August, and that she is scheduled to attend the Annual Meeting of the Council on Monday 18 May to make a presentation to the City Council.

RESOLVED that St Davids City Council present Mrs Rachel Thomas with the City Council Shield and a specifically created permanent Whitesands Resident Pass in her name, together with a formal letter of thanks, upon her retirement.

The letter of thanks was RESOLVED to set out the Council's recognition of Mrs Thomas's individual contribution to Ysgol Penrhyn Dewi and to the community of St Davids, and to explain the Council's reasoning for the exceptional award of a permanent Resident Pass to a non-resident - namely that this is a unique mark of appreciation reflecting the significance of her service and her contribution to the life of the city. The Deputy Clerk was instructed to arrange the presentation accordingly.

**260 Caretaker House, 18 High Street - Council Tax Update**

Further to Minute 218 (2 March 2026), council tax on the Caretaker House has at all times been paid by St Davids City Council as part of a 'tied accommodation' arrangement, albeit without a formal contract in place.

PCC Revenue Services has confirmed that a discretionary discount from the 300% Long-Term Empty Property Premium will be applied for up to 12 months from the date works commence. RESOLVED to note the above and authorise the Clerk to notify PCC Revenue Services when works commence.

**261 Whitesands Beach Car Park - Civil Parking Enforcement**

Correspondence has been exchanged with Pembrokeshire County Council's Public Realm Manager regarding the introduction of civil parking enforcement at Whitesands Beach Car Park. PCC has indicated that a formal lease arrangement and income-sharing agreement would be required. The Clerk has sought initial clarity from PCC on what a typical income split might look like, to allow Members to assess financial viability before committing to a meeting. RESOLVED not to proceed to a meeting with PCC's Public Realm Manager to discuss the proposed civil parking enforcement arrangements.

**262 Post Office Trading Hours at CK Foodstores, St Davids**

From 13 April 2026, the Post Office counter at CK Foodstores will operate four days per week (closed Tuesdays and Thursdays), reduced from six days per week.

CK Foodstores has advised that the reduction is due to operational viability concerns relating to increased operating costs and business performance. Following discussion, the meeting:

- a. RESOLVED to instruct the Clerk to write formally to CK Foodstores St Davids to request written confirmation of the days and hours of operation of the post office counter going forward, and to seek a written guarantee that there will be no further reduction

in the provision of post office services beyond the reduction already announced with effect from 13 April 2026.

- b. RESOLVED to request further information from CK Foodstores regarding the proposed drop-off locker service and any other alternative services.
- c. RESOLVED to explore the feasibility of alternative Post Office provision in St Davids.
- d. RESOLVED to gather community feedback on the impact of the trading hours reduction.

#### **263 Welsh Ambulance Service - Community Welfare and First Responder Provision**

Following the Council's resolution in principle at the 2 March meeting to provide a suitable, powered storage location within City Hall to support the local First Responder network, the Clerk has been in correspondence with the Council's insurance brokers, Gallagher/Hiscox, regarding the storage of medication on Council premises. The brokers have confirmed that as the equipment belongs to the Welsh Ambulance Service, it will need to be covered under their own insurance policy. The question of medication storage has been referred to Hiscox for formal consideration, and the Clerk has provided the requested location and security details to assist with that referral. John Morgan has been kept informed throughout and has forwarded the relevant information to his manager at WAST, from whom a response is awaited.

RESOLVED to note the update and to await further responses from Hiscox and WAST before considering any further action.

#### **264 Welsh Blood Service - Venue for Blood Donation Sessions**

The Council has been in correspondence with the Welsh Blood Service since late 2025, following earlier unsuccessful attempts to identify a suitable venue in St Davids for blood donation sessions. Venues considered have included CK's Supermarket, Tŷ y Pererin, City Hall, and Ysgol Penrhyn Dewi. The Welsh Blood Service's Planning Manager has now confirmed that Ysgol Penrhyn Dewi is unable to facilitate sessions at present, and has suggested reviewing the position after the summer. No other venue has yet been confirmed as suitable.

RESOLVED to instruct the Clerk to respond suggesting a review of the location at the premises of St Davids Assemblies for consideration.

#### **265 Swimming Pool Provision**

A resident has requested the Council consider options for providing a new public swimming pool in St Davids, noting the loss of the previous facility, the benefit it provided to residents with limited mobility, and its value to regular visitors.

RESOLVED to instruct the Clerk to thank and confirm St Davids City Council's position regarding SDCC priorities, including the Caretaker House, and to confirm that SDCC fully supports the initiative to pursue a swimming pool, particularly if a group or working group is formed for this purpose.

#### **266 St Davids Open Gardens 2026 - Market in Cross Square**

The organisers of St Davids Open Gardens (13-14 June 2026) have requested that the City Council host a market in Cross Square over the weekend, as in previous years. They have asked for three stalls to be reserved for event beneficiaries and ticket sales. Council previously approved a reduced market manager fee for the 2025 event.

RESOLVED to approve the hosting of a market in Cross Square on 13-14 June 2026 and confirm the reservation of three stalls for the nominated beneficiaries.

#### **267 Allocation of Fundraising Days - OYP Car Park, Summer 2026**

Pembrokeshire Coast National Park Authority (PCNPA) has invited St Davids City Council to determine the allocation of fundraising days at the OYP car park for summer 2026. A maximum of three days per year are available for local charities and organisations.

Four expressions of interest have been received: EcoDewi CIC; Ysgol Penrhyn Dewi Cyfeillion; The Penknife Club; and St Davids Mini Rugby.

As demand exceeds the available allocation, PCNPA has requested that the Council select which three organisations should be allocated days, following the approach recently adopted for Solva car park.

RESOLVED to approve the following organisations for allocation of fundraising days at the OYP Car Park, summer 2026: Eco Dewi, YPD Cyfeillion, and St Davids Mini Rugby. The St Davids Penknife Club was not approved on the basis that it is considered a fundraising organisation in its own right.

#### **268 Christmas Lights Fixings - City Hall**

Proposal from Cllr RJ Thornton - the current fixings for the City Hall Christmas lights are positioned lower than ideal and require relocation to ensure appropriate placement ahead of the festive season.

RESOLVED to approve proposals for the repositioning of the Christmas lights fixings on the City Hall, with implementation to be completed before Christmas 2026. The Clerk to contact the contractor for a site visit, to include involvement from Cllr RJ Thornton. The Clerk was also asked to check the old outdoor icicle Christmas lights and to confirm whether the contract with the street light contractors includes installation of these lights.

#### **269 St Davids Bowls Club - Shed Replacement**

St Davids Bowls Club has requested council approval to replace the existing bowls shed located to the rear of the city hall. The club intends to seek external funding for the project.

RESOLVED to approve St Davids Bowls Club to proceed with replacement of the bowls shed as described.

#### **270 Tir Dewi Farming Charity Donation Request**

Tir Dewi Welsh farming charity has provided support to farming communities across Wales for ten years. The organisation delivers over 11,000 hours of frontline support annually, addressing challenges including financial uncertainty, regulatory changes, workforce pressures and cost-of-living impacts. Demand for services has increased significantly, whilst the funding environment for community-based organisations has become increasingly constrained.

RESOLVED not to approve a donation request on grounds that SDCC is currently reviewing its grants allocation process including consideration of set annual Section 137 budget allocation and creation of formal application form for local groups to apply.

#### **271 Photocopier Upgrade**

Further to Minute 236 (2 March), the Council resolved to defer its decision on the photocopier upgrade to allow further consideration of the options presented. Three quotations have been received for a replacement device including a stapling and finishing facility, and all three suppliers have confirmed their quotations remain valid.

RESOLVED not to proceed with the photocopier upgrade at this time. Members noted that the existing photocopier remains fully functional and that the cost of an upgrade is not justified given the limited operational benefit it would provide.

#### **272 National Eisteddfod 2026**

Cllr BT Price has queried the Council's decision regarding an Eisteddfod donation. A review of 2025 minutes shows that whilst the matter was discussed on several occasions (Minute 158 - 20/01/25, Minute 246 - 07/04/25, Minute 268 - 28/04/25, Minute 6 - 12/05/25), no formal resolution approving a financial donation was recorded.

The St Davids Peninsula Appeal Committee has a local fundraising target of £6,000 as part of the overall £20,000 target for the Peninsula area. Note: The Council has separately made a donation of £250 to the Urdd Eisteddfodau (the 11 local Cylch youth Eisteddfodau across Pembrokeshire), which was resolved on 6 October 2025 (Minute 97) and has been paid.

RESOLVED to approve a donation of £1,000 to be processed to meet the April contribution deadline.

### **273 Newsletter**

Following the publication of the March edition of the newsletter, complaints were received from residents. The matters raised concerned included the absence of St David's Day content. RESOLVED to monitor subsequent editions and to verify that the newsletter printing company reimburses the Council for the blanked-out pages in the March 2026 edition.

### **274 St Davids Day Civic Dinner - Payment Clarification**

Resolution 202(a) from the February 2026 Council meeting approved the St Davids Day Civic Dinner quotation at £41 per head, with City Councillors to pay for themselves. Following the event, inconsistent payments have been received regarding whether Councillors' partners should be covered by the Council's budget. Clarification will enable the Responsible Finance Officer to complete the financial records for the event.

RESOLVED that Cllrs and their spouses, family members, or guests must pay for themselves. The meeting further RESOLVED that this position be confirmed at the St Davids Day Events 2027 planning review.

### **275 Annual Meeting of Council - Change of Date**

The Annual Meeting of Council is currently scheduled for Monday 11 May 2026. The Mayor has requested that the meeting be moved to Monday 18 May 2026, as the current date creates a scheduling conflict with a formal invitation to attend the Buckingham Palace Royal City Garden Party on Tuesday 12 May.

RESOLVED to approve the rescheduling of the Annual Meeting of Council from Monday 11 May 2026 to Monday 18 May 2026, and to authorise officers to notify all relevant parties and update Council meeting schedules accordingly.

### **276 Appointment of Mayor Elect and Deputy Mayor Elect**

The Annual Meeting of Council will be held in May 2026. In preparation for this meeting, the Council is required to confirm the Mayor Elect and Deputy Mayor Elect, together with other civic appointments, who will take office at that time. In accordance with the Council's Constitution, these confirmations are to be made at this meeting.

RESOLVED to approve the appointment of Cllr S Foster as Mayor-Elect for the civic year 2026/27.

The meeting considered the appointment of Deputy Mayor-Elect. Cllr DJ Griffiths and Cllr R Price were proposed. On a motion under Standing Order 14(a)(xv), the meeting RESOLVED to suspend Standing Order 7(q) for this item and to conduct a confidential ballot in place of a show of hands. The ballot was counted by the Clerk in the presence of the meeting. The Clerk confirmed the outcome of the vote in favour of Cllr DJ Griffiths.

RESOLVED to approve the appointment of Cllr DJ Griffiths as Deputy Mayor-Elect for the civic year 2026/27.

**277 Planning (PCNPA):**

- a. NP/26/0100/FUL Reconfiguration of existing annex and its incorporation into the host dwelling layout. Demolition of existing rear conservatory and associated WC. Provision of new cladding to existing single storey side extension and amended fenestration throughout together with associated external works. Trevinert Farm House, St. Davids, Haverfordwest, Pembrokeshire, SA62 6QJ. The City Council considered the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. RESOLVED to support the application.
- b. NP/26/0147/FUL Proposed rear extension, proposed side bathroom extension, proposed porch, internal alteration and new windows and doors. Gorwelion, Caerfarchell, Solva, Haverfordwest, Pembrokeshire, SA62 6XG. The City Council considered the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. RESOLVED to support the application.
- c. NP/26/0121/FUL Change of use of premises from hairdressing salon (A1) to family friendly coffee bar and children's play room (A3). First floor formerly used as accommodation of tenant. To be used as office and storage of business. 26, High Street, St Davids, Haverfordwest, Pembrokeshire, SA62 6SD. The City Council considered the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. RESOLVED to support the application.
- d. NP/26/0150/FUL Conversion of garage to office sitting room, with link extension between house & garage. Replace oil central heating with air source unit. Carneithan, Whitesands, Haverfordwest, Pembrokeshire, SA62 6PT. The City Council considered the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. RESOLVED to support the application.

**Any Other Business**

- Cllr BT Price informed the meeting that the last Warm Spaces Thursday Soup Kitchen had been attended by 70 residents, and that the Hall Manager will be proposing a continuation of a similar regular Tea and Chat Thursday event.
- Cllr R Price informed the meeting that the Big Food Festival are now undertaking the originally proposed event with St Davids RFC instead of SDCC.
- Cllr FD John requested an item for the next agenda to consider the status and future location of the St Davids Tithe Map.
- Cllr FD John raised concerns regarding recent road speeding in St Davids and noted that incidents should be reported to the Police.
- Cllr ES Evans requested an update on the Cross Square trip hazard remedial plans. The Clerk confirmed that the contractor is scheduled to quote after Easter.
- Cllr ES Evans queried the status of the SDCC Warm Spaces grant funding. The Clerk confirmed that the grant had been awarded and that PAVS had indicated that any underspend will be returned to the awarding body.

There being no further business the meeting closed at 9:30pm

Signed .....  
Chair

Date .....

DRAFT