

CYNGOR DINAS TYDDEWI ST DAVIDS CITY COUNCIL

Minutes of Finance Committee 30th October 2024 @14:00 in the Memorial Hall

Present: Cllr D. Griffiths; Cllr S Minas, Cllr B. Sehmi; Cllr R.Thornton plus RFO W Mann.

1 Apologies for Absence: None

2 Declarations of Interest: None

3 Confirmation of Minutes: Finance Committee Meeting 5th June 2024 - agreed

4. Matters Arising: *(The meeting agreed that the RFO should take the minutes for the meeting)*

Review of Financial Risk Assessment. The meeting agreed that the following issues need attention:

(i) Topic: Investment income:

(a) NONE: Options to invest a portion of General Reserves to be presented by RFO at next meeting.

(b) Investment Policy: To develop this for discussion at them next meeting

(ii) Topic: Direct Costs and overhead expenses

(a) Goods not supplied to council: Order System – currently this is shown as “No Purchase Register in Place” – to consider introduction of a register – RFO to present at next meeting.

(b) Cheque Payable is Excessive: the number of cheques issued per annum currently less than six per annum – risk downgraded from “M” to “L”

(iii) Topic: Legal Powers: Illegal activity or payment – this is shown as a “H” risk – “Educate council as to their legal powers” – RFO apologised for not understanding the scope of this topic and agreed to update the committee at its next meeting.

Review the Asset Register. The meeting agreed to resolve outstanding issues as follows:

(i) Section: City Hall & Memorial Hall: to ask the caretaker to undertake a review of these items

(ii) Section: Council Chamber: to ask clerks to undertake a review of these items

(iii) Section: Memorial Playing Field: to ask Deputy Clerk to review these items against the SLA reports provided by PCC.

(iv) Section: Street Furniture: to ask Deputy Clerk to forward a map of locations of street furniture and signage (prepared pre-2022) to Cllr Minas who agreed to conduct a survey for review.

(v) Section: Christmas Tree Lighting: the meeting agreed that this is extant

(v) Section: Waun Fawr: to ask Deputy Clerk to review these items against the SLA reports provided by PCC.

Sections: Wells, Croeswdig Field, Regalia and Caerfarchell Village Green: all were considered to be extant.

The meeting also noted that the goal posts at Bryn Teg should be added to the register.

Review of 25/26 Preliminary Budget

City Hall

Water Rates House: to consider options for reducing charges / cancelling supply. RFO to contact Dwr Cymru and report back at next meeting.

Heat & Light: to consider disconnection of kitchen gas supply - apparently all appliances and functions are now wholly electric. RFO to confirm and contact British Gas and report back at next meeting.

Council Tax Hall; to consider whether a proportional reduction of charges (available to charities) is possible in respect of the floor space occupied by Siop y Pobol. RFO to contact PCC and report back at next meeting.

Whitesands:

Café Repairs & Maintenance: that a contingency of £13000 be included in anticipation of roof repair.

Any Other Business:

Meeting asked that the budget be re-emailed to them all for further consideration. Done.

Meeting requested that the current Financial Regulations and the NALC/OVW Model Financial Regulations be emailed for information. Done

Cllr Minas requested a copy of the “Comparative Statistics” provided to the committee in March 2024. Done.

Next Meeting arranged for Tuesday 10th December @ 2pm – RFO to arrange location with Caretaker

Meeting closed @ 1600.