Minutes of the Extraordinary Meeting of the Council on Tuesday 28 July 2026 in the Council Chamber at 6.00pm

Present: Mayor Cllr S Foster, Deputy Mayor Cllr DJ Griffiths, Cllr ES Evans, Cllr MC Gray, Cllr FD John, Cllr B Lloyd, Cllr S Minas, Cllr R Price, Cllr BS Sehmi, & Cllr RJ Thornton, with S Mann (Clerk).

1 **Apologies for Absence:** Elected members summoned to this meeting who cannot attend must notify the Clerk in advance. Apologies are formally recorded in the minutes with reasons given and approved by the Council, as required by Standing Order 4 and the Local Government Act 1972. The attendance or absence of council officers is recorded in the minutes but does not require formal approval, as officers are not summoned under statutory requirements.

a. RESOLVED: That apologies from Cllrs W Chant & BT Price be accepted and approved.

2 **Declarations of Interest:** Members are requested to declare any personal or prejudicial interests in matters on the agenda in accordance with Standing Order 7(s) and the Council's Code of Conduct. Members are reminded that they should withdraw from discussions where their interest could reasonably be viewed by a member of the public, with knowledge of the facts, as significant enough to prejudice judgment. This procedure maintains public confidence in the Council's decision-making process.

a. No declarations were made.

3 **Confirmation of Minutes:** To agree that the draft Minutes of the Monthly Meeting of 6 July 2026 accurately record the decisions (resolutions) made at that meeting. The following amendments were moved as a motion under Standing Order 14(a)(i):

a. Minute 41(b) (Councillor Training Programme): amended to record that Cllr ES Evans apologised for not attending the training, rather than having requested a virtual link.

b. “Present” list: amended to record that Cllr R Price left the meeting at 8.15pm.

c. Minute 48(b): amended to record that a contract and an associated fee of £190 were queried, and that clarification was requested from the RFO.

d. Minute 48(c): amended to record the Council's appreciation of the progress made by the 18 High Street (Caretaker House) Working Group over the preceding six to twelve months.

e. Any Other Business, item (j): corrected due to a typographical error, to refer instead to the Cathedral bins and signage warning that the bin may be lost in the event of wrong refuse (e.g. holiday-let rubbish) being placed in it.

RESOLVED: That, subject to the above amendments, the Minutes of the Monthly Meeting of 6 July 2026 be confirmed as a correct record, in accordance with Standing Order 16(c).

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4 Public Representations: Members of the public may address the Council regarding matters already listed on this agenda only, in accordance with Section 48 of the Local Government and Elections (Wales) Act 2021 and Standing Orders section 7. This is distinct from formal presentations by invited speakers on specific agenda items. Public representation is limited to 20 minutes total; 3 minutes per speaker; directed to Chair only. Public participation in debate is not permitted as Council meetings are formal decision-making forums where elected Councillors deliberate and vote on behalf of the community. Questions requiring detailed responses should be submitted to the Clerk outside of meetings.

a. No public representations were received.

5 Open Letter to the Trustees of Shalom House - Consideration and Approval

A written response from the Trustees of Shalom House was presented to Members for consideration for the first time at this meeting. The response was addressed to correspondence sent to the Trustees by Cllr S Minas in a personal capacity, as a concerned resident, on behalf of herself and other residents who had signed it; this earlier correspondence was not authorised, approved, or issued by the Council. The content of the Trustees' response appeared to correspond closely to matters set out in the Council's own draft Open Letter, which was before Council for consideration under this item.

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Cllr S Minas provided background, referring to prior meetings and opportunities involving Mr Richard Hayward and Cllr Foster, of the Peninsula Practitioners Working Group, which the Trustees had not acted on, and confirmed that charity-sector support remained available but had not been taken up. It was noted that the Trust's formal dissolution has not yet taken place. Members discussed the Council's role in this matter and agreed that any correspondence should be constructive and forward-looking. The Clerk noted that any support the Council could offer would need to be practical and coordinating in nature. Members also discussed the property's planning use class and the legal position on the charity's assets, noting the Health Board's continued interest in local respite provision.

RESOLVED: That the Council approve the following, unanimously:

a. That the Clerk draft and send a letter, on behalf of the Council, to the trustees of Shalom House requesting a meeting; explaining the Council's wish to work with the trustees, the community, and other support organisations to explore whether the charity's purposes could continue; inviting the trustees to nominate a trustee to join a proposed Shalom Working Group, alongside interested community members and an additional Shalom representative; and requesting that the proposed sale be paused for at least 60 days from 1 September 2026, it being noted that August is not a workable month owing to Councillor commitments and the summer recess. The letter to be sent to all five trustees, with a response requested within 7 days.

b. That the Clerk contact PCNPA to clarify the planning use class of Shalom House and the Local Development Plan position, including whether the property is required to be marketed for community use for a period (thought to be six months) before any change of use.

c. That the Clerk check with the Land Registry to see if any covenants apply to Shalom House, in respect of the original wording of the gift of the property.

The Council's letter is to be sent in the first instance, with a community petition to be considered only if the letter proves unsuccessful.

There being no further business the meeting closed at 6.35pm.

Signed ………………………………… Date ………………………….

Chair

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